SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

ISMAILSAHEB MULLA LAW COLLEGE, SATARA

ISMAILSAHEB MULLA LAW COLLEGE, KARMAVEER SAMADHI PARISAR,
POWAI NAKA, SATARA 415001, MAHARASHTRA
415001
www.imlc.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

October 2018

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Ismailsaheb Mulla Law College has been providing legal education, legal literacy, legal aid and assistance in Satara city and surrounding area since 1968.

The founder of Rayat Shikshan Sanstha; our parent institution, Padmabhushan, Karmaveer Dr. Bhaurao Patil believed that to fight for the cause for social justice for common man, the lawyers and judges must also come from grass root level, and must be aware of the ground realities and cherish the values of humanity, fraternity, dignity of labour and self help.

For this, he earnestly desired to establish a Law college to provide opportunities of legal education and legal aid in Satara District. His dream was fulfilled by the late Adv. Ismailsaheb Mulla, Honorary Secretary of Rayat Shikshan Sanstha, with the help of able and eminent lawyers from the District Bar Association of Satara. He established this college in 1968.

ISMALSAHEB MULLA LAW COLLEGE, SATARA

1. Established in June 1968
2. Affiliated to Shivaji University, Kolhapur
3. Recognised by Government of Maharashtra
4. Recognised by UGC U/ 2f & 12b in 2010-11
5. Approved by Bar Council of India
6. Accredited by NAAC during 2004 to 2009 with B++ (81.75)
7. Situated at Satara City in Satara District in Maharashtra State, in Semi urban Location,
8. Total Area of Rayat Shikshan Sanstha: - 40496 Sq. Mt.
9. Total Built up Area of the College:- 1427.77 Sq.mt. carpet Area : 1213.60 sq.mts.
10. Type of Institution: Government Aided (Since 1995-96)
11. Medium of Instruction: English
12. Type of Education: Co-Education

Vision

We are committed to promote value based, quality legal education and research by nurturing skills and potentials of faculty and students and inculcating in them respect for law and humanity.

Mission

MISSION –

1) To empower students with updated knowledge and confidence, for excellence in legal education, research and legal practice

2) To provide a learning environment supported by educational tools and technology

3) To develop professional and leadership skills, integrity and accountability amongst students

4) To impart affordable, innovative, relevant legal education, conducive to personal and professional growth

GOALS -

1) To provide opportunities of **legal education** to masses including those from rural areas

2) To spread **legal literacy** among people to facilitate accomplishment of democratic aspirations of people

3) To provide **legal aid**, for enforcing the rights of people and in particular to bring justice within the reach of poor and needy

4) To develop **legal awareness**, regarding the knowledge of legal rights, ways and means to enforce them, civic responsibilities, fundamental duties, and social reforms necessary for development ofthe society

5) To foster **all-round development** of the students along-with improving their professional excellence in the legal field and inculcating socially responsible attitude among them

6) To aim at wider goals of **empowering law students** to fulfill their responsibility as a member of legal profession, in the administration of law, reforms of law and protection of individual rights as well as public interest in the society

Institutional Core Values

- Contributing to **National Development through Legal Education, Legal Aid and Legal Literacy**
- Fostering **Global Competencies** among students through ICT and LMS
- Inculcating a **value system** among students
- Promoting the **use of Technology**
- Quest for **Excellence**

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Dynamic and efficient management with decentralised administration.
- Qualified, experienced and research oriented faculty
- Consistent Meritorious Standing in University Merit List
- Alumni working in Judiciry and legal profession in various Courts all over Maharashtra, and High Court, Mumbai.
- Enriched library with large collection of text books, reference books, commentaries, Journals, periodicals, e-learning resources and online database for legal research and Inflibnet

- All classrooms are Digital classrooms with ICT enabled teaching learning facilities
- Well equipped Computer Lab with internet facility and LAN/wi fi connectivity
- Numerous extension activities like legal aid camps, legal literacy programmes, para legal training etc. through Legal Aid Clinic in association with District Court, Satara, with strong support and participation from alumni, staff and students
- Adequate and spacious infrastructure
- Organisation of various academic, co-curricular and extra curricular activities for allround and holistic development of students.

Institutional Weakness

- Students from rural background with average communication skills
- Poor linguistic abilities of students and lack of fluency in English, that is medium of instruction for the Legal Education.
- Partial financial assistance from the government.
- Difficulties faced by Law CET central Admission process introduced from 2016-17.

Institutional Opportunity

- To start Post Graduate degree in law
- To introduce Choice Based Credit System in the curriculum
- To establish collaborations with reputed legal institutions, law firms and research organizations.
- To promote respect for rule of law and administration of justice in the society

Institutional Challenge

- Sustaining in the era of Globalization and Privatization of Higher Education.
- Conducting Diplomas and other certificate courses permanently on non-grant basis.
- Developing strategies for mobilizing financial resources
- Challenges faced due to Law CET central Admission process introduced from 2016-17.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college implements the syllabus prescribed by the Bar Council of India and Shivaji University. The

curriculum relates to content and scope of learning determining the knowledge and skill levels to be acquired as learning objectives. It is effectively communicated to all the stakeholders through publication on website and circulation among faculty and students. Feedback from all stakeholders is obtained for its effective implementation and improvement. Senior Lawyers ensure professional development of students through teaching procedural laws, Practical Training Papers and Internship.

The college provides 3 programme options (2 Degree programmes, 4 Diploma programmes and 6 Certificate programmes)

Our faculty members take active participation in curriculum development at University as well as institutional level. During last five years, one faculty member has worked as member of Senate, Board of Studies, Faculty of Law & Syllabus Framing Committee in Shivaji University. Eight faculty members gave suggestions on syllabus revision to the University. The college has hosted five teachers training workshops on revised syllabus in association with Shivaji University, in which faculty members from all Law Colleges affiliated to Shivaji University, Kolhapur, Participated. Besides academic excellence, emphasis is laid on sharpening advocacy skills and lawyering abilities of students. The college has designed the syllabi for two certificate courses crafted specially for law students. Need based, multidisciplinary and career oriented courses are made available to students, where the faculty plays significant role in curriculum design and syllabi revision.

Teaching-learning and Evaluation

Admission process is transparent and open to all, in tune with the policy of inclusive education, ensuring equity and access to all. The admission norms prescribed by the Bar Council of India, Shivaji University, and the State Government are strictly followed.

The teaching-learning process combines lecture method along with modern interactive and participatory methods like group discussions, debates, presentations, moot courts, seminars etc. Teachers are encouraged to attend faculty development programmes and teacher training workshops and various State / National / International Level Conference / Seminars.

To enhance the social relevance of the courses, experts from relevant fields, social activists and members from NGOs are invited. All class rooms are digital class rooms. Digital Learning Lab and Legal Language Lab cater to various needs of advance and slow learners. Bridge course and remedial lectures are organized for slow learners. Scholar card scheme is implemented for meritorious student. Various evaluation methods for student evaluation are followed to assess learning outcomes. The college follows an academic calendar for conducting various Examinations including class tests, tutorials, seminars, presentations and other academic activities as per annual Academic Teaching plans. Library is enriched with reference books, e-resources and e-conent. Various online and offline database softwares including AIR, Manupatra, inflibnet etc. are freely available to students.

Our College has initiated Learning Management System (LMS) Moodle at College website www.imlc.ac.in with specific URL http://moodle11.imlc.ac.in/ and has successfully deployed Moodle LMS for 10 courses with total 391 student registration.

Research, Innovations and Extension

Research promotion committee encourages teachers to apply for minor research projects and to participate in various seminars and conferences. During last five years, out of 8 permanent teachers, 1 faculty has obtained Ph.D., 2 lecturers have completed M. Phil. and 5 are pursuing Ph.D. research. 7 faculty members have completed Minor research Projects sanctioned and funded by UGC and have published the research outcomes on the inflibnet.

The college provides faculty the required space, infrastructure, library facility, equipments and support facilities, internet and LAN connectivity with Power back up for uninterrupted power supply during research. Faculty includes 2 Ph.D. guides. College has established a linkage with Rayat Institute of Research and Deveopment and 3 faculty members are nominated as members in its IPR Cell. College also organises various programmes and workshops for promotion of Research Methodology.

Faculty has published books and research papers in national and international level journals. Even students have published articles in e-journals and college magazines and have been awarded by the University for Excellence.

Faculty, alumni and students offer consultancy services through legal Aid Clinic and extension activities like legal aid camps, legal literacy programmes and Para Legal Training and are providing services to the community in innovative ways, by working as Para Legal Volunteers. Many Extension activities are organized by the College for interaction of staff and students, with the experts, social activists and elites in academics and Judiciary in society. Faculty is rendering Community Service by working in various statutory committees of judicial and quasi judicial nature.

Infrastructure and Learning Resources

The college has adequate and spacious infrastructure facilities. Continuous improvement of infrastructure and learning resources is carried out to create an optimum learning ambience. Adequate, specious and well ventilated 9 digital classrooms, 1 Moot Court Hall, Legal Aid Clinic, Principal cabin, office, Faculty room, library and reading room, computer Lab, gymkhana room, Ladies Common room; Pantry, canteen etc. are available for smooth functioning of academic as well as administrative wing. Separate Sanitary blocks are available for principal, faculty, office staff, boys and girls.

The college library is spacious with stacking rooms and separate reading hall. The library is equipped with "Libreria" software, bar coding system and CD-ROM facilities. It has 5968 number of reference books, 10492 text books, 12 journals/ periodicals and e-learning resources.

Computer lab with 25 computers and Internet connection and LAN/ wifi facility is available for students. Separate computer and internet facility with LAN connectivity is available for faculty members. During last five years books worth Rs.1076001/- were purchased. Inflibnet facility, AIR Software and Manupatra online database and legal research software is made available to staff and students.

The college provides infrastructure for lectures, moot courts, examinations, and facilities for canteen, free vehicle parking, Gymkhana, sports, common rooms, eco friendly campus, drinking water supply and health care for students. Optimum utilization of all infrastructural facilities is ensured. The college premise is made available for University Examinations and CAP, and various government examinations.

The college has a dynamic website, namely www.imlc.ac.in which was inaugurated by Hon'ble Justice

Dr Dhananjay Chandrachud, Judge, and the High Court of Bombay through video conferencing. All previous AQAR are uploaded on this website as per the guidelines of NAAC.

Student Support and Progression

The management and the college authorities encourage involement of students through Students'Council and Students' Bar Association, in all college activities for students. Every year prospectus is issued at the time of admission specifying the law courses, eligibility, admission rules, fee structure, student welfare schemes, detail rules and regulations. The college publishes annual magazine "The Jurist", with student Editorial Board.

All government scholarship and freeship information is displayed on notice boards and students belonging to reservation categories are advised and assisted for availing such facilities.

Students are encouraged to participate in various curricular, co curricular and extracurricular activities, sports events, research competitions and cultural events. The grievance redressal cell and anti-ragging cell, address issues of the students if any. The faculty offers free counseling and guidance to the students on academic as well as personal issues. Remedial coaching, personality development programs, and Computer Skill development courses are offered to students. Parent Teacher scheme monitors students' progress and trace out difficulties faced by them if any. The success rate is high as compared to the over-all success rate in the other colleges in the nearby area and also the University.

The college has career guidance cell which assists students for, various competitive examination for judiciary posts and all India Bar examination.   In last five years 27 students became Judges after passing MPSC exams, and 08 students have been selected as Assistant Public Prosecutors. During last five years, 306 students have joined the District Court and Taluka Courts as Practising Lawyers. 102 students have pursued LL.M.

Governance, Leadership and Management

The college is priviledged to have an excellent governance and leadership from Rayat Shikshan Santha. Parent Institution, Rayat Shikshan Sanstha is registered under Societies Registration Act, XXI of 1860 dtd. 25.4.1935 & Certificate of Registration No. 12404 u/ Bombay Public Trusts Act, 1950 (Bom XXIX 1950) is given to Rayat Shikshan Sanstha on 24.10.1952.   The vision, mission and goals of the parent institution and college greatly motivate the employees to work earnestly.   The Rayat Quality management system RQMS and AAA (Academic and Administrative Audit) ensures accountability and efficiency in administration. Efforts are taken to cater to the needs of all the stakeholders and to support and encourage   good governance in academic as well as administrative endeavors of the college.

The college management takes deliberate efforts to create an environment conducive for innovative and efficient teamwork optimizing the ability to work together towards a common vision, and to direct individual accomplishment towards organizational objectives. All our academic and   administrative units are governed by principles of participation and transparency. The IQAC monitors and contributes towards quality enhancement and sustenance in both academic and administrative areas. Faculty is encouraged to undertake research and adopt ICT enabled teaching learning practices and LMS. This has resulted in significant increase in the research activities in last four years. Faculty participation in various academic events is appreciated.

        The leadership is taking innovative decisions to start various value based self-finance courses that make

the students capable of facing global competition. Academic progress is ensured by involving the staff in Teachers Training Programmes, Legal research Training and faculty Development Programmes. The finances of institution are optimally allocated and efficiently utilized by proper budgeting system.

Institutional Values and Best Practices

The IQAC regularly interacts with the all stakeholders to discuss various issues. IQAC is also mindful of the management and utilization of funds and guides infrastructural developments and augmentation of learning resources. We make optimum utilization of all resources.

We believe in Student Centric administration and take utmost efforts in providing student welfare measures.

We provide a unique scheme of SCHOLOR CARDS for advanced learners, where the meritorious students are given unlimited access to the learning resources in the library.

Our College ranked first in Law faculty, in providing maximum numbers of merit scholarships of Shivaji University 2016-17, and was awarded by the Vice Chancellor for the same.

Our students and faculty are actively involved in extension activities shouldering the institutional social responsibility of spreading legal literacy and social awareness on relevant issues of Local and National importance.

Our faculty is actively involved in various statutory committees formed under various laws.

Since last 30 years, the college has been organizing the annual Lecture Series, namely, Adv. V.N. Patil Memorial Lecture Series. Many eminent Judges, Lawyers, Jurists, Social Activists, Academicians and social thinkers have delivered lectures in this lecture series which is also open to public.

For law students, effective communication skills and eloquence are the tools of the trade. To sharpen the logical thinking of students and enhance their skill of elocution and debate, the College has been organizing annual inter Collegiate Elocution Competition since last 25 years. Since 2012-13, we are also organizing Justice P. B. Gajendragadkar Memorial State Level Moot Court Competition; open for all Law Colleges in the State of Maharashtra.

Our college being situated in the vicinity of the District Court, has reaped the maximum benefit by organising legal literacy programmes, internship activity, Para Legal Training programmes etc., in association with District Legal Services Authority, Satara District Court.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	ISMAILSAHEB MULLA LAW COLLEGE, SATARA
Address	ISMAILSAHEB MULLA LAW COLLEGE, KARMAVEER SAMADHI PARISAR, POWAI NAKA, SATARA 415001, MAHARASHTRA
City	SATARA
State	Maharashtra
Pin	415001
Website	www.imlc.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Deepa Pravin Patil	02162-234138		02162-231424	
IQAC / CIQA coordinator	Yogesh Narayan Desai	02162-238917	9766070435	-	iqacimlc@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

Date of establishment of the college	15-06-1968

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Maharashtra	Shivaji University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	01-03-2011	View Document
12B of UGC	01-03-2011	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
BCI	View Document	20-04-2018	12	We have applied to BCI for Approval for Extension of Affiliation from this academic year

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	Yes
If yes, has the College applied for availing the autonomous status?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	ISMAILSAHEB MULLA LAW COLLEGE, KARMAVEER SAMADHI PARISAR, POWAI NAKA, SATARA 415001, MAHARASHTRA	Semi-urban	10.00678	1427.77

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	LLB,Law	36	Graduation	English	60	60
UG	BA LLB,Law	60	XII or Equivalent	English	60	55

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				2				8
Recruited	0	0	0	0	1	1	0	2	3	3	0	6
Yet to Recruit				0				0				2
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				5
Recruited	0	0	0	0	0	0	0	0	5	0	0	5
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				8
Recruited	6	1	0	7
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

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Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	0	1	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	1	0	0	1	0	3
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	2	0	5
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	4	0	0	4
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	8	6	0	14

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	182	0	0	0	182
	Female	219	0	0	0	219
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	25	27	24	21
	Female	31	21	30	25
	Others	0	0	0	0
ST	Male	0	0	0	1
	Female	0	0	0	2
	Others	0	0	0	0
OBC	Male	43	35	37	37
	Female	41	50	48	41
	Others	0	0	0	0
General	Male	96	49	109	129
	Female	132	79	167	143
	Others	0	0	0	0
Others	Male	18	68	22	18
	Female	15	107	18	20
	Others	0	0	0	0
Total		401	436	455	437

Extended Profile

1 Program

1.1

Number of courses offered by the institution across all programs during the last five years

Response: 75

File Description	Document
Institutional Data in Prescribed Format	View Document

1.2

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	2	2	2

2 Students

2.1

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
400	436	455	437	481

File Description	Document
Institutional Data in Prescribed Format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
60	70	80	80	100

File Description	Document
Institutional Data in Prescribed Format	View Document

2.3

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
40	54	68	56	66
File Description			Document	
Institutional Data in Prescribed Format			[View Document](#)	

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
8	8	8	9	9
File Description			Document	
Institutional Data in Prescribed Format			[View Document](#)	

3.2

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	10	10	10	10
File Description			Document	
Institutional Data in Prescribed Format			[View Document](#)	

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 11

4.2

Number of computers

Response: 46

4.3

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
21.39334	28.86702	32.28134	55.15114	23.74441

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The curriculum of the Law Degree, Diploma in labour law and COC Courses is designed by the Board of Studies, Law in Shivaji University. Principal has been a member of BOS and our Teachers participate in curriculum framing process by sending suggestions to BOS and being member in the committee for revising the syllabus. Syllabus of three Short term Courses is designed at the college level.

Planning Meeting

In the beginning of every term, IQAC meeting and Staff meeting is convened. Time table, allotment of subjects to teachers and organization of guest lectures and workshops is planned in advance.

Academic Calendar

Academic calendar is prepared including teaching plans, scheduling of internal assessment, planning for conferences, seminars, workshops and other co-curricular and extra-curricular activities. Distribution of subjects to teachers and preparation of time-table is done well in advance so as to ensure that teaching starts on time.

Adoption of Effective Curriculum Delivery Modes

Curricular Delivery Mode For	Curricular Delivery Mode	
All Students	Lectures, Interactive Sessions, Power Point Presentations, Class Seminars, Debates, Qu visits and Other Group Activities, Digital Learning Lab	
Weaker Section of students (Slow Learners)	Remedial English and Bridge Courses, Legal Language Lab, Academic Counselling.	
For in depth knowledge	Expert Lectures, Workshops, Seminars, Internship Programmes And Practical Training S & Legal Literacy Programmes	
For Practical aspects of Law	Guidance by Judges, distinguished Lawyers, Jurists and Senior Alumni to the studer aspects of Law	
For Hands on Training in Advocacy and Legal Skills	Internship programmes and practical training sessions, in association with the District Bar Association. Organisation of State Level Moot Court Competition every year, presi Judges	
Library Services and Resources for all (Self Study Mode)	Text books, reference books, law journals, periodicals and 'e' resources which include software of legal research, Manupatra, N list, AIR, Supreme Court CD's.	

	Websites and blogs of teachers, Separate website of Library for e-content development, C resourses.
IT Resources for all (Self Study Mode)	Library with 25 computers, FOSS, internet connection, intra net web server and Wordpress bolg, Digital Learning Lab, Legal Language Lab

Resources for effective Curriculum Delivery

- **The library** enriched with the text books, reference books, law journals, periodicals and 'e' resources catering to the need of faculty and students.
- **Computer Lab** has 25 computers, FOSS, internet connection, intra net web server and LMS MOODLE.
- **Digital Learning Lab** facilitates expanded learning, where legal concepts are explained in audio-visual format, enhancing the students' interest, providing opportunity of personalised learning at students' own pace.
- **Legal Language Lab** for knowing correct pronunciation and meaning of Latin Phrases, Legal maxims and Latin terms used in Law.

Feedbacks mechanism for Curriculum

There is a formal and informal mechanism to gather feedback from the students on curriculum. Suggestions given by the stakeholders are analysed and institution suggests changes in curriculum to University through BOS.

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 6

1.1.2.1 **Number of certificate/diploma programs introduced year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
01	02	01	00	02

File Description	Document
Minutes of relevant Academic Council/BOS meetings	[View Document](#)
Details of the certificate/Diploma programs	[View Document](#)

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 261.9

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	06	05	04	05

File Description	Document
Details of participation of teachers in various bodies	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 0

1.2.1.1 How many new courses are introduced within the last five years

Response: 00

File Description	Document
Minutes of relevant Academic Council/BOS meetings.	[View Document](#)
Details of the new courses introduced	[View Document](#)

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 100

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 02

File Description	Document
Name of the programs in which CBCS is implemented	[View Document](#)
Minutes of relevant Academic Council/BOS meetings.	[View Document](#)

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 81.85

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
374	400	362	365	293

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	[View Document](#)
Any additional information	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The institution integrates the cross cutting issues to Gender, Environment and sustainability, Human value and Professional Ethics into our curriculum in following subjects in particular and in most of the subjects in general.

GENDER ISSUE

- Gender issue is discussed in the curriculum of NLC1 class students, for the unit no 5 of subject **History -1**, unit no 4 of subject **Sociology** -1 and unit no 5 of **Sociology –II** for NLC 2 class students.
- It is also found in all units of subjects **Constitutional Law 1, Constitutional Law 2, Family Law 1, Family Law 2, Law of Crimes 1** in unit no 6,9,10 for LL.B1 class and NLC3 class.
- It is also seen in unit no of 5 of **Company law**, unit no 6 of **International Human Rights, Criminology**, **Penology and Victimology** in unit No 3,6,7,8 for LL.B2 and NLC4 class students.
- Gender issue is discussed in all units of **Law of crimes 2**, and all units of **Civil Procedure Code & Limitation Act**, unit no 3,6,7 of **Law of Evidence**, all units of **Labour Law1 and Labour Law 2** for LL.B3 and N.L.C 5 class students.

ENVIRONMENT SUSTAINABILITY

- Environment sustainability issue is discussed in all units of the subject of **Environmental Law** for LL.B1, and NLC3 class.
- It is also found in all units of the subjects **Environmental studies**, unit no 2 Sociology –II for NLC2 class.
- It is discussed in unit no 7, 8 Constitutional Law 1 for LL.B1 and NLC3 class.

HUMAN VALUES

- Human Values are discussed in unit no 4, 6 of **Sociology -I,** unit no 3, 6, 7 of **Sociology -II** ,for NLC-1 and NLC-2 class.
- Human Values are also found in all units of **Constitutional Law 1, Constitutional Law 2** for LL.B1 and NLC3 class.
- Human Values appear in all units of **International Human Rights**, all units of Public International Law for LL B2, NLC4 class.
- Human values are discussed in all units of **Foundation course in Human Rights**.

PROFESSIONAL ETHICS

- Professional Ethics are discussed in all units of subject **Professional Ethics** for LL.B1, NLC3 classes
- Professional ethics are also taught in all units of Certificate courses in personality Development and soft skills course for LL.B1 and NLC1 class students.

The college creates awareness regarding cross-cultural issues such as Gender, environmental, sustainability human values and Professional Ethics included in the curriculum to ensure holistic development of students and organizes lectures/programs/workshops/visits to inculcate moral and ethical professional values in students.

File Description	Document
Any Additional Information	[View Document](#)
Link for Additional Information	[View Document](#)

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 3

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 03

File Description	Document
Details of the value-added courses imparting transferable and life skills	[View Document](#)
Brochure or any other document relating to value added courses.	[View Document](#)

1.3.3 Percentage of students undertaking field projects / internships

Response: 43.64

1.3.3.1 Number of students undertaking field projects or internships

Response: 175

File Description	Document
List of students enrolled	[View Document](#)
Institutional data in prescribed format	[View Document](#)

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise

Response: A.Any 4 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	[View Document](#)
URL for stakeholder feedback report	[View Document](#)

1.4.2 Feedback processes of the institution may be classified as follows:

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
URL for feedback report	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.17

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	2	2

File Description	Document
List of students (other states and countries)	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 96.21

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
115	134	160	160	179

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
120	140	160	160	200

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per

applicable reservation policy during the last five years

Response: 55.27

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
35	45	52	47	30

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

1. In the beginning of the academic year institution conducts entry level test of new entrants for assessing their level of knowledge. Data is analysed and a list of slow and advanced learners is prepared.
2. Teachers identify the advance learners through their Merit/ Academic performance in previous year as well as their response to questions posed to them at the time of teaching,
3. Teachers also conduct group discussion in introductory lectures for identifying area of interest, subject knowledge and level of understanding of students.

Initiatives for Advanced learners:

1. Personal counseling by faculty members for extensive knowledge.
2. Free internet facility and availability of online and offline database for students.
3. Meritorious students are given Scholars Card Facility. They can borrow unlimited number of books.
4. They are also provided with facility for access to e- journals, e newsletters, e-magazines and online database including AIR. Access to various web resources of INFLIBNET and other legal research tools in the library and Computer Lab.
5. Teachers motivate such students to participate in seminars, workshops & also encourage them to write & publish their articles in various journals.
6. Teachers encourage them to select research oriented topics for their projects. They are motivated to participate in various co-curricular activities, where they get an opportunity to work and interact with eminent personalities.

7. Opportunities to represent the college in various events and activities at the institutional/university/ state/ national level.
8. Academic Prizes are given every year to meritorious students for their success in Subjects/ Class examinations/ academic achievements/ project reports/ competitions/ co curricular activities.

Initiatives for slow learners:

1. Mentoring slow learners by the faculty through special coaching, home assignments, tutorials and counseling for their improvement in academics.
2. Teachers recommend names of such students for Book-Bank facility and encourage them to use legal dictionaries to acquaint them   with legal concepts and terminology.
3. Teachers also monitor the progress of slow learners by proactive interactions with such students in Bridge Course and Personal counseling.
4. Audio Visual Learning at their own pace in Digital learning Lab.
5. Remedial English lectures, revision lectures, Question answer sessions arranged for slow learners.
6. Students learn appropriate meaning and pronunciation of legal maxims, Latin   phrases and terms in Legal language lab.
7. The class teachers pay special attention to such students and ensure their development by mentorship.
8. Encouraging students to attend Guest Lectures by eminent lawyers, judges in co curricular activities organized by the college.

Many students are from rural background; they come from different educational background and are also weak in English. College has designed two special courses exclusively for entry level law students in addition to remedial English lectures and bridge Courses to bridge the knowledge gape of legal language.

Overall learning experience of the students is enriched through

- Group Discussions
- Guest Lectures
- Study Tours
- Poster Competitions
- Class Presentations
- Debate
- Quiz
- Moot Courts
- Elocution
- Case Studies
- Simulation Exercises
- Online Learning Methods (LMS) Moodle.

File Description	Document
Link for Additional Information	[View Document](#)

2.2.2 Student - Full time teacher ratio

Response: 50:1

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0

2.2.3.1 Number of differently abled students on rolls

Response: 00

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The IQAC executes the subject wise teaching plans, schedules for various co curricular learning activities and evaluation plans. Different student centric methods for enhancing learning experience of students are followed.

Creative learning and Soft skills training is ensured through short term courses.

To facilitate Audio visual, ICT enabled teaching learning, Internet facility and online e-resources are made available to staff and students in digital class rooms in addition to excellent library resources.

Experiential learning:

- Simulation Exercises for teaching practical subjects like Alternate Dispute Resolutions (ADR) to enlighten students about the mediation and negotiation process.
- Projects on different topics assigned to students in subjects like Environmental Studies, Human Rights, Criminology and Penology, Constitutional Law.
- Students organize visits under Human rights projects, to Remand Home, Old Age Homes, Schools of differently-abled students and beggars home, to understand social and legal problems in society.
- Students learn Latin phrases, legal maxims and their correct pronunciation, at their own pace in Legal Language Lab.

Participative learning:

- For interactive learning, teachers encourage student's to participate in classroom discussions, Group discussions, Debates and brain storming sessions.
- Seminars/ Workshops / Presentations on different topics conducted to develop presentation skills among students.

- Legal Aid Camps, Legal Literacy programmes, are conducted, by students for legal literacy among the masses.
- Jail visits and visits to different legal offices like Collector office, office of Charity commissioner, Sub Registrar offices are organized during practical training.
- Many students are working as Para Legal Volunteers to create awareness and to provide legal aid, in association with District Legal Services Authority, District Court, Satara.
- Under Internship Programme students are directed to attend court proceedings as well as, lawyers chamber to understand the court procedure and the techniques of client interview.
- Industrial visits organized in association with local industries from Satara MIDC.
- Theme based posters and case studies, PPT presentations, projects, Quiz competitions and Libra office Impress presentation competitions for independent and collaborative learning.

Problem Solving Methodology:

- In subject of Professional Ethics, Moot Court and ADR, the students are made familier with Problem Solving Methodology and are explained, how to read judgment in Case Study method.

- Moot Court is another problem solving method for the law students that makes them familiar with court procedure, mannerism and oral advocacy. College hosts a State level Moot Court Competition to develop these skills in students.
- Tutorials including civil and criminal pleadings and Deeds are given to students in their subject of Drafting, Pleading and Conveyanceing.
- Several problem solving sessions are held in the class- rooms as well, to provide adequate practice to the students especially in subjects of Contract, Crimes, Moot Court, ADR, Company Law, Taxation and family Law.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 137.5

2.3.2.1 Number of teachers using ICT

Response: 11

File Description	Document
List of teachers (using ICT for teaching)	[View Document](#)
Any additional information	[View Document](#)
Provide link for webpage describing the " LMS/ Academic management system"	[View Document](#)

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 50.13

2.3.3.1 Number of mentors

Response: 8

2.3.4 Innovation and creativity in teaching-learning

Response:

Following   methods of teaching and learning are used in the college:

- **Case Study:** In subjects such as professional ethics, constitutional law, ADR, tort etc.   Different cases of Supreme Court and High Court are discussed.
- **Moot Court:** In Moot Court problems, facts of the cases are provided and students are directed to prepare their written memorials and oral presentations.
- **Internship Visits:** Institution organizes   visits to District Court, Consumer Court, Labour & Industrial Court, Collector's office, Registrar's office and other local self government Bodies. Students observe the working of the institution; and interact with the authorities.
- **Audio visual teaching:** Faculty uses ICT teaching methods with PPT presentations, audio-visual Presentations, access to online database, online study material and e-resources.
- **Blog/ website by teachers:** Teachers are trained with necessary skills in use of technology in innovative ways and have created blog/website etc. for sharing of information and interaction with students.
- **Legal language Lab:** The audio video resources in Legal Language Lab help in easy understanding, appropriate meaning and pronunciation of legal maxims and Latin phrases by students. Computer assisted learning and digital materials are made available to the students, to supplement classroom teaching.
- **Moodle LMS:** The Moodle LMS used by teachers. It provides round the clock connectivity to students for study material and educational videos. Students can also appear for online tests, any time, from anywhere, and result are declared instantly after the submission of test.
- **Project based Learning:** Teachers assign topics to students in project writing competitions and they collect information using different research methodologies and prepare their project reports. This helps students in developing their organizational skill, effective communication & presentation skill and team work
- **Field visits:** In field visits to various places like industries, Court, Jail, Remand Homes, offices of local self Government Bodies and other places of public importance, teachers give practical knowledge to students about the procedure and working of these institutions.
- **Lecture series and expert lectures:** The College has been organizing a lecture series on the topics of contemporary socio-legal importance every year, to enable faculty and students to know the intricacies of law and keep pace with the recent developments.
- **Students working as Para Legal Volunteers:** College provides opportunity to students to work as PLV in legal aid schemes implemented by Satara District Court.
- **Other creative methods:**

- Simulation exercises and role play in ADR
- Observation of Lok Adalat by Students in Court
- Participation in legal awareness campaigns and rally by staff and students
- Organization of various National/State/University/Institutional Seminars on topics of socio- legal importance

- Organization of Quiz ,PPT, Posters Competitions
- Organization of experts lectures of judges, Advocates, researchers on various legal topics for staff and students.
- Encouraging students to write research articles in annual college magazine "The Jurist"

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 84

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	**View Document**
List of the faculty members authenticated by the Head of HEI	**View Document**

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 35.83

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
03	03	03	03	03

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	**View Document**

2.4.3 Teaching experience per full time teacher in number of years

Response: 14.02

2.4.3.1 Total experience of full-time teachers

Response: 112.16

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 71.43

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	00	03	01	00

File Description	Document
Institutional data in prescribed format	[View Document](#)
e-copies of award letters (scanned or soft copy)	[View Document](#)

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

The college has implemented the evaluation reforms initiated by the Shivaji University, Kolhapur from time to time for Courses affiliated to the University. As per 80:20 pattern of examination of University, 80 % of the evaluation is done by the University through written exams and 20 % evaluation is done by the college, through internal Evaluation. The college has also introduced some reforms in Continuous Internal Evaluation at College level for various short term and Diploma Courses.

IQAC holds a meeting in the beginning of every academic term, for preparing the academic calendar term

wise and considering the teaching plans submitted by teachers, determining the frequency and schedule for continuous, periodic internal evaluation of students.

As per the strategies of IQAC students are given minimum **four Tutorials/ Assignments per subject**, which are assessed by teachers and the result is communicated to the students. Counseling wherever required, is provided by teachers, for advance and slow learners.

College has different strategies for Continuous assessment and evaluation. They include conducting viva voce, group-discussions, presentations, project writing, written examination, Moodle LMS.

Faculty has the freedom to suggest the norms of evaluation to IQAC. **Preliminary exams are conducted on students demand**.

Teachers assess the **project reports** of students to ascertain the level of understanding and proficiency in the subject of Environmental Studies.

In subjects like ADR and Professional Ethics, teachers make internal evaluation based on **simulation exercises, Role play, Case study and Case Presentation.** Students are given **chance to improve their performance before final submission.**

In Internship activity, evaluation of students is made, based on the **Internship Diary** submitted by them. This diary is evaluated by the concerned class teacher as well as the legal practitioner to whom the student was assigned for internship.

In Drafting Pleading and Conveyanceing, students submit various Civil and Criminal Pleadings, drafts and conveyance deeds for internal Evaluation, which are **evaluated with the help of practicing lawyers.**

In Moot Court Activity, Student evaluation is based on **written submission as well as oral arguments** made by them in the presentation.

IN COC courses, the **internal evaluation consists of project reports, seminars and field visits** in addition to written tests.

In short term Courses, internal student evaluation is based on student's performance in class, oral tests, group discussions & interactive sessions, PPT presentations, viva- voce, seminar presentations, project works etc.

Online Moodle tests are conducted for some short term and Diploma Courses, where students can appear for **online, paperless examination**, anytime, anywhere as per their convenience and the results are declared instantly online. Student is also allowed for **re-examination for improvement** of his performance.

Examination for Diploma in Cyber Law is online examination, which is **open book examination**, where students have to answer all questions by referring to the reference material in limited span of time.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The students are informed well in advance about the evaluation methods through Prospectus, University website, Notice Board and through announcements in the class rooms.

For **Summative evaluation** of student, University conducts the final written exam and internal exams are carried on at college level for practical training papers.

Initially for **diagnostic purposes**, the progress of the students is monitored by the teachers, at college level, through entry level class test, written assignments, oral tests, group discussions & interactive sessions.

For **evaluative purposes**, the continuous internal assessment at college level includes Tutorials, Presentations, and Home assignments, Project Report Submission, Seminar and Viva.

Teachers conduct subject wise tutorials & evaluation is done within a week, the results are shown to the students in classroom as well as are displayed on notice board.

After declaration of results, the Tutorial answer scripts are distributed to the students by teacher and, questions and model answers are discussed in classrooms. Students are given an opportunity to verify the answers and the marks awarded and discuss in detail with the teacher concerned.

For some classes, there are 80:20 pattern exams where, internal assessment for 20 marks is conducted on the basis of **Presentation & Viva** conducted by internal examiner and external examiner appointed by the University.

The Internal assessment in final year includes drafting pleading tutorials, conveyance deeds, moot presentations, pre-trial preparation and writing of Internship diary which is assessed by the class teacher and the practicing lawyer and final viva is conducted by external examiner of University.

For evaluation in practical training papers, timetable, teams and topics are informed well in advance for viva, moot court presentations, Case study and simulation exercises. It is mandatory for the entire class to remain present at the time of presentation by a student.

If student fails to perform in the moot court up to the mark, he is given **opportunity to reappear for improvement in performance**.

Marks are assigned on the performance of candidate, giving weightage to the student's presentation skills, fluency in oral advocacy, independent judgment, Communication Skills, involvement in project work, field visits, legal literacy programs, legal aid camps and evaluation of overall performance in the internship activities.

Following **benchmarks** are used for assessment/evaluation as indicators for student progress and achievement of learning objectives:

- Classroom performance
- Performance in Tutorials, class tests, project reports and seminars
- Observance of Court room procedures, manners and etiquettes

- Professional Ethics, behavioral norms, Communication skills and oral advocacy
- Involvement during internship and Legal aid activity
- Marks in internal examination
- Evaluation in practical training papers
- Marks in final written exam conducted by University.

With implementation of LMS Moodle for short term courses, mechanism of internal assessment has become more transparent and robust as, students can appear for online tests from anywhere any time and can instantly know the results online. For some Diplomas, online and paperless exams are conducted.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

Mechanism for redressal of grievances regarding the evaluation work is conducted by college as per the University norms. Pre examination tasks, like filling of examination forms, generation of name list and student summary reports and generation of examination hall tickets are completely automated and done online.

University level Grievance Redressal Mechanism:

It provides for re-verification process and revaluation procedure preceded by provisions for photo copies, wherein, scanned copies of answer books are sent to students on his application within 7 days of declaration of results. Students discuss the answer sheets with concerned subject teacher and if he justifies more marks, his application is forwarded to University by Principal for revaluation.

On receiving grievance of the students, and as per recommendations of the redressal committee appointed by the University, reassessment is done by examiner who evaluate the answer book once again. The results of re-evaluation are announced as per the university norms. If there is change in marks is observed in any case, new mark sheet is issued to the student.

During the examination university appoints a vigilance squad for prohibiting malpractices. If any student, faculty or authority fails in performance of their examination responsibilities, they are accountable to the University lapses committee.

College level grievance redressal mechanism

In internal evaluations of students, the grievances regarding the examination are dealt with at college level by the Teaching Learning and Evaluation Committee established in the college. For grievances like absent remark for internal assessment in statements of marks, method of conducting examinations, supervision, evaluation and results, schedule and any related matter, student can apply to the Principal, who takes the necessary action.

During college Examinations College appoints an internal vigilance squad consisting of full time lecturer for prohibiting unfair practices and for disciplinary action. All classrooms of the college are well equipped

with CCTV surveillance to keep check on students' activities in college premises.

The teacher evaluates answer scripts, internal marks are displayed on notice board and any clarifications or grievances are addressed to the teacher by students. If any discrepancy is noticed, the concerned teacher resolves by making necessary corrections.

Students who are absent for internal exams due to genuine reason can apply for an opportunity to reappear for the exam/viva/seminar/presentation

Short Term Courses

The mechanism to deal with examination related grievances for Short Term Courses is transparent, time-bound and efficient. The exam schedule is notified in advance on the notice board. Short term examinations are conducted in writing mode/ online examination by external agency/ paperless and online mode in LMS (Moodle). Students can apply for revaluation of answer paper within 7 days from the declaration of the result. 30 days time limit is fixed for declaration of results in offline mode.

File Description	Document
Link for Additional Information	[View Document](#)

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

In the beginning of every academic year, the IQAC prepares an academic calendar which is published in the prospectus and on the college website. It includes month wise planning of admission process, teaching, continuous internal evaluation, Practical Training, internship activity and end semester tests and tentative schedule of University Examinations. It also refers to other academic events like lecture series, tutorials, seminars, presentations, viva voce, submission of practical training files, internship diaries, elocution, Quiz and Moot Court Competition and other co- curricular and extracurricular activities,

In this IQAC meeting, the distribution of work and benchmarking of the responsibilities in various academic and administrative committees is made in consultation with all administrative staff members to maintain transparency in administration.

Various formal and informal methods of evaluation of student to assess learning outcomes are as follows:

- Students are informed about the evaluation methods and nature of question paper in the beginning of the academic sessions during orientation programs and in classes.
- The Semester /Annual pattern of summative written examination conducted by University for Law Degree (LL.B.)/Diploma (D.L.L) Course.
- For other short term and Diploma Courses, at college level, continuous internal evaluation is made through class test, tutorials, seminars, presentations, viva voce, and submission of project reports and other practical activities as per curriculum.
- Students are informed about the evaluation methods and nature of question paper in the beginning

of the academic sessions during orientation programs and at appropriate intervals in classes.

- For continuous internal assessment of law degree courses, students have to attempt at least four tutorial assignments per term, along with other co curricular activities like Project Report, Seminar, Case Presentation, Moot Court Presentation, Simulation Exercises, practical training file submission and internship diary submission in final year of degree.
- The schedule for continuous internal assessment is displayed on the notice boards in advance. Marks of this internal evaluation are included in the final mark sheet by the University after verification from external examiner appointed by them for this purpose.
- If a student is absent for genuine reasons, he or she is given chance to reappear for internal evaluation.
- For internal assessment of practical training papers, external examiners appointed by the University, for viva voce of students as per predetermined timetable circulated in advance, they verify the case presentations, simulation exercises in ADR, tutorials in drafting, pleading and conveyances, Moot Court Problems, Client Interview reports and file submission for civil and criminal cases attended in the Court and Internship Diaries submitted by students.
- Recently, for college level internal assessment of short term courses, we have installed Moodle LMS for Students on college web site. Students are given user ID and password for registration. Once registered, they can appear for online examinations through Moodle LMS anytime from their home through computer or mobile. Results of the exam are instantly displayed after submission of the test paper and are available online for the student.

File Description	Document
Link for Additional Information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The institution offers three Programmes options.

1) Degree (LL.B. and BSL, LL.B.)

Three Year Law Course

Five Year Law Course

2) Diploma (D.L.L., D.C.L., COC Diploma in Insurance and E-Banking)

Diploma in Labour Law

Diploma in Cyber Law

Diploma in Insurance

Diploma in E-Banking

3) Certificate Course (Six Short terms Certificate Courses as given below)

Certificate Course in Insurance (COC)

Certificate Course in E-Banking (COC)

Certificate Course in Human Rights

Certificate Course in Computer Skills for Law Profession

Certificate Course in Personality Development and Soft Skills

Certificate Course in Cyber Law (SSOU)

Institution has clearly stated learning outcomes for all these programmes and short term courses. The details are as follows:

- The IQAC formulates learning outcomes for each course and they are communicated to all stakeholders by publishing on college website.
- The Students are made aware of these learning outcomes in the first interaction lectures with teachers in the beginning of the academic year.
- Graduate attributes for law students are well defined in terms of communication skills, advocacy skills, lawyering abilities, soft skills, humane approach & values and problem solving abilities.
- Program outcomes, program specific outcomes and course outcomes are discussed in the meetings of Teaching Learning and evaluation committee. They help the administration to move on from traditional evaluation practices to outcome based evaluation of students where students are required to have not merely academic legal knowledge but also the professional excellence.
- The teachers are motivated to improve their efficiency and impact of teaching to create a healthy learning ambience for improving the student ability and skill.
- They are also discussed in the staff meetings as they help teachers in identification of weak and bright students, they can link their teaching methods innovatively and flexibly to achieve the target of all round and optimum development of student academically as well as professionally.
- These learning outcomes are displayed on notice boards, prospectus, and are available in the library for students to set their individual targets for achievement of desired legal knowledge and skill.

File Description	Document
COs for all courses (exemplars from Glossary)	View Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are

evaluated by the institution

Response:

Monitoring and ensuring the achievement of learning outcomes is done by undertaking the following measures:

- Effective implementation of the curriculum delivery as prescribed by the University.
- College has well defined and specific mechanism like adherence to academic calendar, teaching plan, implementation of various co curricular activities and academic audit, followed for monitoring the curriculum implementation and evaluation system outcomes.
- As per the management practice, class wise, teacher wise and subject wise results are communicated to the management, to analyze the short falls in achieving the expected learning outcomes and to suggest improvement measures to teachers.

- Subject wise analysis of results and mark lists showing performance of students in internal assessments/examinations are prepared.
- This data helps in understanding, the areas of academic weaknesses of the student, which can be used for counseling the students to seek improvement.
- An overall result also helps teachers in making efforts, to make the teaching methods more innovative and learner-oriented and, to improve their pedagogical skills.
- In case of poor performance in a specific subject, the concerned teacher is asked to undertake remedial measures.

The college monitors the achievement of learning outcomes through IQAC and LMC/CDC using following methods:

Direct Methods:

1. Result in end Semester Written Examination in each subject.
2. Result in Continuous Internal Assessment
3. Result in Internal assessment in Practical Training Papers
4. Result in Viva conducted by Internal and External Examiner appointed by the University
5. Completion of Internship by student
6. Academic Prizes won by meritorious students.
7. University Ranks by students
8. Publication of research articles/ e content by students.

Indirect Methods:

1. Informal evaluation of student by subject teacher through oral class tests, home assignments, tutorials, group discussions, interactive sessions, performance in seminars/ debates/Question Answer sessions /Brain storming.
2. Participation of student in extension activities like Legal Literacy Programmes, legal aid camps and Para legal training programmes, Jail Visits.
3. Participation of student in personality development competitions like elocution, Quiz, PPT Presentation.

4. Participation of student in Moot Court Competitions, Judgment writing Competitions and other curricular, co-curricular and extra-curricular activities ensuring stage daring and public speaking.
5. Interactions of the students with the visiting lecturers, visitors and teachers.
6. Interest shown by students during court visits and Internship Activities.
7. Creativity shown by the students during project work/ posters/ presentations.
8. Use of library resources, legal research tools and database available online and offline, by student.
9. Based on feedback from students, alumni, teachers and Senior Practicing lawyers.
10. Moodle LMS online tests in Short Term Courses.
11. Success of students and alumni in various competitive examinations including Judiciary.

The data obtained through Formal and informal feedback from various sources is analyzed for finding lacunas and then efforts are channelized towards enhancing achievements of the learning outcomes.

2.6.3 Average pass percentage of Students

Response: 54.79

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 40

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 73

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.58

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0.58

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	0.57500

File Description	Document
List of project and grant details	[View Document](#)
e-copies of the grant award letters for research projects sponsored by non-government	[View Document](#)

3.1.2 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.13

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 01

3.1.2.2 Number of full time teachers worked in the institution during the last 5 years

Response: 08

File Description	Document
Supporting document from Funding Agency	[View Document](#)
Funding agency website URL	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other

initiatives for creation and transfer of knowledge

Response:

Research, Innovation and Technology are the key concepts, providing ecosystem for innovations.

- Our institution provides common facilities required for incubation, in the form of counselling and guidance, mentorship, office support, eqipment support and technology support for entrepreneurship development to rural students at grass root level.
- We have entered into MOU with Rayat Institute of Research and Development for academic and research collaboration, where our faculty members extend legal consultancy services on demand. Similar linkage is made with Y.C. Institute of Science, Satara.
- Our faculty members are working with IPR cell of RIRD, where, they provide support in documentation, publication and patenting of innovations. We jointly organise seminars related to Intellectual Property Rights and Reserch Methodology.
- We provide Industry- Institution interaction by organising expert lectures and field visits.
- We organize various workshops/projects/Competitions for students to develop their leadership qualities, communication and presentation skills, planning, budgeting and organising skills.
- We encourage students and faculty to participate in University level Research activity, to enhance their confidence and creativity.

Our Research Promotion Committee addresses the following issues of research, innovation, creation and transfer of knowledge:

- Encouraging faculty to register for the Ph.D. Research and to publish research articles in reputed refereed research journals & periodicals
- Encouraging teachers to undertake Minor and Major Research Projects and publish the research outcomes.
- Encouraging teachers as well as students to attend Seminars, Conference, workshops, to acquire in depth, updated knowledge and awareness of research techniques and methodology.
- Organizing expert lectures/workshops and National and State level seminars and publishing the seminar proceedings for transfer of knowledge.
- Making collaborative agreements with research institutions.
- Promoting use of ICT in teaching – learning and research
- Training of faculty in research methodology and skill in using online legal data base.
- Encouraging staff and students to participate in various Competitions involving Research, and create and share e-content and e-resources on the web through Blogs, Websites and LMS Moodle.

Outcomes Achieved During Last Five Years:

- Seven teachers completed Minor Research Projects
- Five teachers registered for Ph.D.
- Two teachers completed their M.Phil and are pursuing Ph.D.
- Two teachers are Ph.D. research Guides and four students have completed Ph.D. under their guidance.
- Six teachers have P.G.Teacher recognition from the University.
- Our teacher received prize in research Competitions conducted by University
- 3 National and 4 State Level Conferences were organized.

- Institution published five seminar proceedings of Three National and Two State Level Conferences with ISSN Number.
- 145 research articles published by teachers in peer reviewed Journals.
- Article published by our teacher has secured place in top 10 articles read globally in SSRN international repository of articles.
- Four books are published by teachers with ISBN Number
- Seminar and workshops on research Methodology and innovative teaching & learning, Wordpress and Blog Creation were organized for staff and students.
- Students have also contributed in creation e-content and tranfer of knowledge.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 43

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
12	06	05	12	08

File Description	Document
Report of the event	[View Document](#)
List of workshops/seminars during the last 5 years	[View Document](#)

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: Yes

File Description	Document
e- copies of the letters of awards	[View Document](#)

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.5

3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
20	0	0	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)
Any additional information	[View Document](#)

3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 9.29

3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
08	16	18	25	11

File Description	Document
List books and chapters in edited volumes / books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

Faculty, alumni and students offer consultancy services through legal Aid Clinic and extension activities like legal aid camps, legal literacy programmes and Para Legal Training etc. and are providing services to the community in innovative ways. Students are encouraged to work as Para Legal Volunteers.

Many Extension activities and community outreach programs are organized by the College for interaction of staff and students, with the experts, social activists and elites in academics and Judiciary and people in the society.

Extension activities conducted in the neighbourhood community during last five years include:

- Organization of Legal Aid Camps, legal literacy programmes and legal Counselling provided by faculty through Legal Aid Clinic
- Visits of staff and students to remand Homes, Jail, for providing legal aid
- Participation of faculty in Lok Adalat on Panel members of Judges
- Delivering lectures by faculty for legal awareness in the community
- Door to door campaigning by staff and PLVs for success of Lok Adalat and various government schemes.
- Environment Conservation Education, Tree Plantation Programmes & wild life conservation Programme
- Organisation of Seminars/workshops to dissiminate information and updated knowledge.
- Encouraging student Participation in various competitions involving interaction on social issues.
- Lectures of eminent Judges, lawyers for creating legal awareness among the students on various social issues.
- Participation of students in AIDS awareness Rally, Voters Awareness Rally, Lek Ladaki Abhiyan, Eye Donation Campaign, Tobacco De-addiction campaign, Environment Conservation program.
- Faculty is rendering Community Service by working in various statutory committees of judicial and quasi judicial nature.
- Faculty and students participation in blood donation camps organized by Rayat Shikshan Sanstha, on the occasion of Karmaveer Jayanti every year.
- V.N. Patil Memorial Lecture series in which lectures of eminent jusists, Senior lawyers, social workers, activists are organized every year on socially relevant issues.
- Rupali Tawade Inter collegiate elocution competition where thought provoking presentation is made on socially important topics by students.
- Contribution of one days salary by staff to Rayat Shikshan Sanstha for Jalyukta Shivar Yojana

- Participation of staff and students in Karmaveer Jayanti Rally
- Paying homage to Adv. Ismailsaheb Mulla on his Death Anniversary.

Impact of extension activities in sensitising students to social issues and their holistic development

- The College is proactive in effective discharge of its social responsibilities and obligations towards the community and the nation. This is well evident from the fact that majority of activities are covered with extensive participation of students.
- Student participation in organizing all extension activities, has not only created sensitisation of students about the social issues, but has also created a positive impact on the students for their holistic development.
- Students participate enthusiastically in co-curricular and extension activities and contribute towards sensitization of society about significant issues of Gender Equality, Environmental Conservation, Settlement of disputes through alternative Dispute Resolution Systems, Dignity of Labour, Cyber Security and Fundamental Duties if Citizens.

File Description	Document
Link for Additional Information	[View Document](#)

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 3

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	1	0	0

File Description	Document
Number of awards for extension activities in last 5 years	[View Document](#)
e-copy of the award letters	[View Document](#)

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 37

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
16	4	2	8	7

File Description	Document
Reports of the event organized	[View Document](#)
Number of extension and outreach programs conducted with industry,community etc for the last five years	[View Document](#)

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 18.17

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
85	70	80	80	85

File Description	Document
Report of the event	[View Document](#)
Average percentage of students participating in extension activities with Govt. or NGO etc.	[View Document](#)

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 51

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
22	04	08	04	13

File Description	Document
Number of Collaborative activities for research, faculty etc.	[View Document](#)

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 13

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
4	2	1	2	4

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	[View Document](#)
Details of functional MoUs with institutions of national, international importance,other universities etc during the last five years	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The new college building has adequate and spacious infrastructure facilities to create an optimum learning ambience.

Classrooms:

The college comprises 09 ventilated and spacious classrooms. Three classrooms have facility of smart board. Each classroom is updated with ICT enabled teaching, public address system, mic and speaker system with LAN facility with 50 mbps internet speed.

IT Infrastructure:

There are total 59 computers, out of which 26 are in Computer Lab, 09 in class rooms, 06 in library, 01 in IQAC room, 01 in SRPD room, 06 in office, 07 in staff room and 02 in principal's cabin and 01 in Auditorium. There is LAN system with internet connection and power back up.

Computer Lab

College has established 'computer lab' which comprises of 26 computers and a projector. It has been supported with Intra Net Xamp server, open source software and database, Wi Fi/LAN with internet speed of 50 mbps.

Digital Learning Lab

The ICT based learning platform is useful for all types of learners including slow learners as students control their own pace of learning. Free and open-source software (FOSS) is used in digital learning lab.

Legal Language Lab

We have also established a 'Legal Language Lab' for students who need to understand the legal jargon, legal maxims and Latin phrases and their correct pronounciation. We have installed free and open source software for this purpose. By using the headphones they can learn appropriate pronunciations.

IMLC Local Web Server

The institution has installed XAMPP Intra Net web server for training and learning of students and staff. It is installed with Moodle LMS and Wordpress.

Learning Management System (LMS)

Moodle is available at College website www.imlc.ac.in with specific URL http://moodle11.imlc.ac.in/. The college has successfully deployed Moodle LMS for 10 courses with total 398 student registration.

Library:

Library is automated and connected with computer systems by UBANTU, WINDOWS, LINUX MINT along with software like Librea.

Library resources include 11477 textbooks, 4982 reference books, 13 Journals & periodicals, magazines, 260 Audio Visual resourses, and 9 newspapers, internet facility, online OPAC facility, Digital Display and separate computer facility for students. It has online as well as offline database software Manupatra, AIR and Digilegal software and online repository with e-resourses for legal research and citation/case study.

Moot Court Hall

Moot Court Hall is as per norms of the Bar Council of India to conduct moot courts and moot court competitions with seating arrangement for 200 students.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

The Institution aims at academic, physical, cultural as well as all round development of students. Therefore college makes available gymkhana room and multipurpose hall in the college, for organization of sports and cultural activities.

- **Participation in Sports Events organised by University:**

College encourages students to participate in sports events organized by Shivaji University at Zonal Level, District Level, University Level and Inter University or National Level. The College bears the T.A. and D.A. expenses incurred for such students.

- **Facility of Sports Kits and accessories for students:**

College provides kit for Cricket and other accessaries demanded by students as and when required for practice.

- **Availability of ground for outdoor games:**

College shares the sports ground of Rayat Shikshan Sanstha and have entered into MOU for use of sports grounds with following Colleges.

- Azad College of Education, Satara
- D.G.College of Commerce, Satara
- Savitribai Phule Mahila College, Satara

College also makes available ground on rent for sports competitions.

- **Organisation of Outdoor Sports Events by the College:**

College organizes outdoor sports competitions every year and prizes are given to Best Performers.

- **Organisation of Indoor Sports Events in the College:**

College organizes indoor sports competitions every year for Carrom, Chess etc. and Prizes are given to winners and Best Performers on Annual Prize Distribution Ceremony.

- **Yoga Day:**

College celebrates Yoga Day by organising demo lectures of experts in Yoga.

- **Sponsoring students for Cultural Activities in University Youth Festval**:

Students participate in Dance, Music, Mime, One Act Play, Street Play, Drama, Quiz and Debate Competitions, organised by University.

- **Organisation of Cultural Activities in the College:**

Every year college organizes Cultural Activities for students, wherein students demonstrate their skills and talents on the college platform.

- **Organization of Traditional day, Womens Day, Teachers Day etc. in the College:**

Every year, college organizes various activities for students like, Traditional Day, Women's Day, Teachers Day etc., wherein students participate enthusiastically and demonstrate their skills and talents in the college.

- **Student Editorial Board in College Miscellany "The Jurist":**

The College publishes annual magazine "The Jurist" where students write articles on various socio legal issues, contribute their poems, essays, short stories etc., showing their literary talent. During last 5 years 20 students have been awarded by the University for their Articles.

- **Participation of students in extracurricular and Cultural Activities**:

Students also participate in outdoor Moot Court, Elocution and Debate competitions and extracurricular activities.

File Description	Document
Link for Additional Information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 100

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 11

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	[View Document](#)
Link for additional information which is optional	[View Document](#)

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 0.62

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.17800	0.20000	0.18000	0.18000	0.17000

File Description	Document
Details of budget allocation, excluding salary during the last five years	[View Document](#)
Audited utilization statements	[View Document](#)
Any additional information	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

College library is fully automated with **Libreria online Integrated Library Management System**, designed and developed by **Maharashtra Knowledge Corporation Ltd.** (MKCL). The software is designed to provide automation in, all functions of library according to international standards.

Libreria is used for Circulation, Acquisition, online OPAC, Serial Control, and cataloguing Modules etc. It also provides facility of generating 34 various reports including, Master report, Accession report, Members reports, Circulation reports, etc. The extra facilities provided by Libreria are, Status of the book, Database backup facility etc. All modules are user friendly and mobile friendly. MKCL updates version regularly, presently Libreria runs on **version 2.0.3715.28728.**

- **Services in Adv. V. N. Patil Library**

College library is named after Adv. V. N. Patil, who worked as Honorary Lecturer in the college since inception, till his sad demise in 1987.

Library has its own website www.imlcl.wordpress.com linked to college website www.imlc.ac.in providing following services.

- Open Access
- Audio visual Facility
- Reference Service
- Inter Library Loan
- Circulation
- Reprography Service
- Book Bank
- News Paper Clipping
- OPAC
- Digital Display
- New Arrivals
- Internet Facility
- Reading Room Facility
- Scholar card Facility
- E- Resources facility

- **Syllabus & Question Bank:** Syllabus and Question Bank available to students at a single click. Library has Bar Code Reader and Scanner, Reprography machine, Scanner and Printer and offers reprography services to students.
- **BOOK SEARCH:** Students can check the availability of Book online anytime, anywhere in Book Search feature which includes Field Search, Boolean Search, Keyword Search, Truncation Search and Wildcard Search, where they can search from Author/ Call No./ISBN/Publication Year/Publisher/Series/Subject/Title.
- **OPAC:** In OPAC, various Catalogs like Title Catalog/Author Catalog /Subject Catalog /Language Catalog /Publication Year Catalog are available.
- **E-Books:** In E-Books section links are provided for free Law Books, Marathi Literature Books, and Free Legal Hub.
- **E-Resources:** Power Point Presentations by Teachers on various topics are kept in E- Recourses.

- **E-Journals:** Library has provided access to thousands of E-Journals for students, through:
    - N-List
    - National Digital Library of India
    - Directory of Open Access Journals
    - National Legal Services Authorities
    - Live Law, giving legal News and Updates,
    - E-Database for Case Search/ Citation Search like Manupatra and indiankanoon
- **Research Collection:** This link includes access to Minor Research Projects and research Articles by Teachers.
- **Library Advisory Committee:** Library Advisory Committee includes Principal, Librarian, Teachers, Students and administrative staff. They suggest procurement of various text & reference Books and learning resources. During last 5 years, library purchases crossed the figure of ten lakhs.

College subscribes to and updates AIR, giving access to all High Court and Supreme Court Decisions from 1950 onwards. It dates back to Privy Council Decisions from 1919 to 1949. It also has database from Indian Law Institute and DigiLegal Software from Bar Council of Maharashtra and Goa.

File Description	Document	
Link for Additional Information	[View Document](#)	

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

Our library has good collection of knowledge resources, it includes Encyclopedia of Islamic Jurisprudence, English encyclopedia, minor research projects, PhD Thesis, Knowledge books, Manuscript etc.

- **Rare Collection**
    - College has Judgments of Privy Council since 1914 to 1950 in CD form.
- **Manuscript**
    - Some selected speeches and writings of Justice P.B.Gajendragadkar, Former Chief Justice of India.
- **Special Reports:** We have special reports on
    - World Health Statistics 2008
    - International Health 2005
    - World Health Report 2008-Now morthan eve
    - Global Health Watch 2008
    - Report of expert committee on Comprehensive examination of drugs regulatory issues, including the problem of spurious drugs.
    - World Development Report 2009
- **Knowledge Resources:** College possesses following books and CD's containing Knowledge about different aspects of the world.
    - World History
    - More tell me Why

- Science Encyclopedia
- 1000s Facts
- Whitkers World of Facts
- 101 Way to Improve Memory
- Hutchinson Encyclopedia
- World Book Encyclopedia
- Our Bodies After 60
- History of World in100 weapons
- Maximize Your Brain Power
- The Art of Indian Asia
- Days That Shook the World
- Planet Earth
- Encyclopedia Britanica Student Edition
- Encyclopedia Britanica:Concise Encyclopedia
- Encyclopedia Britanica: Nature
- **Ph.D. Thesis:** College also kept Ph.d Thesis of Research Scholars for ready reference to students and faculty.
  - Study of Consumer eights in the context of food adulteration in India with special reference to Kolhapur District
- **Minor Research Projects:** College also kept Thesis of Minor Research conducted by the faculty on different socio legal issues of the society for ready reference to students.
  - Rights and Rehabilitation of Slum Dwellers in Satara city in theory and practices
  - An empirical study of Socio-legal problems of child labour with special reference Satara and Karad city in Maharashtra
  - A study of Lok Adalat with special reference to Satara city
  - A study on Right to Health as a basic human right with special reference to Satara district
  - Right of Prisoners with special reference to right to free legal aid for under trial prisoners and its implementation in district of Satara
  - Implementing of Biomedical waste rule 1998by hospitals in Satara City
  - Mahatma Gandhi ideas of Satyagraha and its relevance today with reference to mass Agitation by Anna Hajare.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.2.3 Does the institution have the following:

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

Response: A. Any 4 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	**View Document**

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 2.29

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.07138	1.87944	3.44098	1.31148	3.77142

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	**View Document**
Audited statements of accounts	**View Document**
Any additional information	**View Document**

4.2.5 Availability of remote access to e-resources of the library

Response: Yes

4.2.6 Percentage per day usage of library by teachers and students

Response: 30.64

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 125

File Description	Document
Any additional information	**View Document**

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

There are total 57 computers, out of which 26 in Computer Lab, 09 in class rooms, 06 in library, 01 in IQAC room, 01 in SRPD room, 05 in office, 07 in staff room and 02 in principal's cabin. They are connected in LAN system with internet connection and power back up.

Library is automated and connected with computer systems by UBANTU, WINDOWS, LINUX MINT along with software like Librea. All computers are operated with updated antivirus Net Protector. These IT facilities are updated every year as the College has a comprehensive IT policy with regard to -

- IT Service Management
- Information Security
- Network Security
- Risk Management
- Software Asset Management
- Open Source Resources

Year	Item	Existing	Updatation
2013-2014	Computer	36	
	Projector	3	1
	Laptop	3	
	Printer	3	1
	Fax	1	
	Xerox	2	
	UPS	3	
	Speakers	1	
	wireless Modem	6	
	Document Camera	1	
	Headphone		2
	Camera		1
	Cordless Mic		4
	Software	4	
	Internet	2 MBPS	
2014-2015	Computer	36	8
	Projector	4	8
	Laptop	3	
	Printer	4	1

	Hard Disk		4	
	Fax	1		
	Xerox	2	1	
	UPS	3	2	
	Speakers	1	14	
	wireless Modem	6		
	Document Camera	1		
	Headphone	2		
	Camera	1		
	Cordless Mic	4		
	Mic		2	
	Software	4	1	
	Amplifier		3	
	Audio Podium		2	
	Audio Recorder		1	
	LED TV		1	
	Public Address System		2	
	CCTV		16	
	DVR		1	
	Internet	2MBPS		
2015-2016	Computer	44	1	
	Projector	12		
	Laptop	3		
	Printer	5	1	
	Hard Disk	4		
	Pen drive		1	
	Fax	1		
	Xerox	3		
	UPS	5		
	Speakers	15	1	
	wireless Modem	6		
	Document Camera	1		
	Headphone	2		
	Camera	1		
	Cordless Mic	4		

	Mic	2		
	Software	5	53	
	Amplifier	3	1	
	Audio Podium	2		
	Audio Recorder	1		
	LED TV	1		
	Public Address System	2		
	CCTV	16	1	
	DVR	1		
	Internet	2 MBPS		
2016-2017	Computer	45	12	
	Projector	12	1	
	Laptop	3		
	Printer	6	3	
	Hard Disk	4	1	
	Pen drive	1		
	Fax	1		
	Xerox	3		
	UPS	5		
	Speakers	16		
	wireless Modem	6		
	Document Camera	1		
	Headphone	2	25	
	Camera	1		
	Cordless Mic	4		
	Mic	2		
	Software	58	15	
	Amplifier	4		
	Audio Podium	2		
	Audio Recorder	1		
	LED TV	1		
	Public Address System	2		
	CCTV	17		
	DVR	1		
	Router		3	

	Internet	2MBPS	4 MBPS	
2017-2018	Computer	57		
	Projector	13		
	Laptop	3		
	Printer	9		
	Hard Disk	5		
	Pen drive	1		
	Fax	1		
	Xerox	3		
	UPS	5		
	Speakers	16		
	wireless Modem	6		
	Document Camera	1		
	Headphone	27		
	Camera	1		
	Cordless Mic	4		
	Mic	2		
	Software	73	6	
	Amplifier	4		
	Audio Podium	2		
	Audio Recorder	1		
	LED TV	1		
	Public Address System	2		
	CCTV	17		
	DVR	1		
	Router	3		
	Internet	4 BPS	16MBPS, 30 MBPS, 50 MBPS	
	Wireless Keyboard		6	

4.3.2 Student - Computer ratio

Response: 200:23

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

Response: >=50 MBPS

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: Yes

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	[View Document](#)
Link to photographs	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 12.2

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
3.23386	4.38322	7.62232	3.62444	0.11937

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	[View Document](#)
Audited statements of accounts.	[View Document](#)
Any additional information	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

- **Establishment of Building maintenance committee:**
  - College has a Building maintenance committee for looking after repairs and regular maintenance of the entire building campus. The committee consists of teaching as well as administrative staff members who have the responsibility to take periodical survey of the campus to know the requirements of repairs, replacement due to wear and tear or damage etc. Demands of Student representatives and students are also considered by the committee for implementation.

- **Annual Budget provision for Building maintenance:**
    - At the beginning of the every academic year Local Management Committee/ College Development Committee decides the budget and allocates specific amount to different heads of expenditure in the college including the maintenance and upkeep of the institution.
- **Purchase Committee:**
    - 'Purchase Committee' scrutinises and approves the proposal for repairs/ replacement of equipments, as per the requirement. It sanctions the purchase of items ensuring the quality after comparative analysis in response to suggestions given by teachers, office staff and students.
- **Annual Maintenance Contract:**
    - AMC agreement is made for maintenance of lift, library software, Website and Domain maintenance etc. Equipments like computers, generator, UPS, Xerox machines, telephones, water purifiers and electrical equipments are maintained by Vendor/ manufacturer within guarantee or warrantee period. Thereafter, the maintenance is made by periodic arrangement / appointment/ hiring of technician, electrician, service providers etc.
- **Housekeeping Services:**
    - Housekeeping Services are provided for regular cleanliness, day to day maintenance of hygiene and sanitation in the premises. For ensuring appropriate working conditions of all eqipments, and checking utilisation of infrastructure, members of office staff are given floorwise duties of maintenance. Support services are hired in addition to in house staff for housekeeping purposes.
- **Maintenance of Computer Lab:**
    - Computer lab In Charge updates the Computers and antivirus software. Used and warn out key boards, mouse, screens and other electronic material is disposed of as E Waste through procedure established by Rayat Shikshan Sanstha.
- **Pest Control:**
    - Pest Control and anti termite treatment is made in the college premises, and chemical as well as herbal treatment for books in library is provided.
- **Repairs:**
    - Furniture repairs/ civil repairs/Plumbing and Electricity repairs, etc. are done as and when necessary or reported by the staff and students.
- **CCTV Cameras:**
    - The campus maintenance is monitored through CCTV surveillance Cameras.They cover all classrooms, library, office, Hall, Study Room, Computer Lab, entrance lobby, Parking and canteen area.
- **Fire Extinguishers** are installed on every floor.
- **Water purifiers** are provided on every floor for Safe and Potable Drinking water.
- **Round the clock Security** is available in the college premises for safety, security and maintenance and periodic reporting of necessary repairs. The college is properly fenced.

File Description	Document
Link for Additional Information	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 46.2

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
155	162	226	268	212

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	[View Document](#)
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0.86

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
05	04	00	03	07

File Description	Document
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

Response: A. 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	[View Document](#)
Link to Institutional website	[View Document](#)

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 25.77

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
128	149	88	84	116

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 56.09

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
285	309	231	259	136

File Description	Document
Details of the students benifitted by VET	[View Document]

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document]
Details of student grievances including sexual harassment and ragging cases	[View Document]

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 80.74

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
39	40	50	43	54

File Description	Document
Self attested list of students placed	[View Document]
Details of student placement during the last five years	[View Document]

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 72.5

5.2.2.1 Number of outgoing students progressing to higher education

Response: 29

File Description	Document
Upload supporting data for student/alumni	[View Document](#)
Details of student progression to higher education	[View Document](#)

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 3

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
2	4	11	7	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
50	131	227	224	0

File Description	Document
Upload supporting data for the same	[View Document](#)
Number of students qualifying in state/ national/ international level examinations during the last five years	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

Student Representation and participation has been an integral part of various committees in the college administration.

Students' Council

Students are given formal and statutory representation in Students' Council. The college constitutes the **'Student Council'** as per the provisions and norms of the Shivaji University Kolhapur.

Deserving students are identified and nominated as the members of Student Council by a committee comprising of all faculty members and Principal of the college. Election process for the post of Secretary is conducted if not unanimously selected by the members of students' Council. The Student Council, so constituted as per the norms of Shivaji University, contributes throughout the year, in organization of various activities in the college.

Students' Bar Association

Principal nominates members of Student Bar Association after consultation with class Teachers and faculty members. It is ensured that all classes will have at least one male and one female representative. The President, Vice President, Secretary, Joint Secretary, Treasurer and other members from association work as per guidelines given by Principal and class teachers.

The meetings of Student Council and Students' Bar Association are conducted for planning and organization of different events in the college, according to the Academic Calendar prepared by IQAC. Student representatives help in selection, planning, comparing and implementation of co curricular and extracurricular activities in the college throughout the year.

Students' Council and Students' Bar Association are two student bodies predominantly representing girls and boys from all classes. In addition to them, other academic and administrative committees also have representation of students on them.

Other Committees including Students Representatives:

- Internal Quality Assurance Cell (IQAC)
- Internal Complaint Committee
- College Development Committee
- Justice P B Gajendragadkar State Level Moot Court Competition Committee
- Anti-Ragging Committee
- Library Advisory Committee
- Student Welfare Committee
- College Activity Organization Committee

Active participation of Students:

Students' Council and students' Bar Association with assistance of other student representatives and volunteers play active role in planning and organizing following events.

- Moot Court Competition
- Elocution Competition
- Quiz Competitions
- Seminars & Conferences
- Guest Lectures
- Training Programs
- Legal Aid Camps and Legal Literacy Programs
- Study Tours/Industrial/Field Visits/Rally
- Working as Para Legal Volunteers(PLVs)
- Cultural activities
- Indoor / Outdoor Sports activities
- Tree Plantation programs
- Participation in Youth Festival
- Working as student Volunteers in Legal Aid Clinic
- Extra-curricular activities etc.

All these activities are conducted every year by respective committees with student representatives under guidance of Principal and faculty with active assistance from student volunteers.

Secretary of Students' Council, President of Students' Bar Association and other Student representatives interact freely with Principal, Faculty and administrative staff and communicate complaints, grievances and valuable suggestions received from students to them. They also play significant role in informing all other students, about various strategies and policies adopted by IQAC for Quality Enhancement in the College

File Description	Document
Link for Additional Information	[View Document](#)

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 13.4

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
19	16	12	14	06

File Description	Document
Report of the event	[View Document](#)
Number of sports and cultural activities / competitions organised per year	[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Dedicated and committed alumni with affinity towards the college, has been a strong asset for the college. From 1968 to 1995, the college did not receive any financial grant from the Government. Alumni from the college and distinguished members from Satara District Bar contributed academically, by giving their honorary teaching services in the college providing expert legal and procedural knowledge and practical skills to law students. Even now alumni offer their voluntary, honorary services to college.

The students graduated from the college have formed informal but functional Alumni Association at a very early stage.

Registered Alumni Association was formed in 2017-2018.

 Alumni contribution:

- **Legal Assistance in Legal Aid Clinic:** Alumni work as Panel members and legal advisors in legal Aid Clinic, for legal assistance to needy and poor people. On every Saturday, the Legal Aid Clinic is open to public and the queries from them are answered by the panel members.

- **Participation in Legal Aid Camps and Legal Literacy Programs:** On frequent occasions, college invites alumni for Expert lectures and they willingly spare their time and expertise for students, without expecting any gratification.
- **Guidance in JMFC Lecture Series:** Alumni also guide the students who wish to appear for Judicial Examinations conducted by MPSC, for JMFC & CJJD/APP/Labour Judge/Cooperative Judge etc.
- **Expert Lectures -** They are invited for Expert/Guest Lectures so that there can be proper communication between Alumni and present batches. They interact with students giving them updates about law and procedure and inform them about career opportunities in law.
- **Faculty Development Programs/Training Programs:** Ex Students are also invited to deliver lectures in Faculty Development Programmes/ Seminars/ workshops/training programmes and interactive sessions as experts to enlighten the lecturers.
- **Internship -** Alumni also help and guide college students for internship activity, including attendance in Lawyers Chamber, Observance of Court Procedure, and Client Interviews etc.   The college students also get practical training through these Alumni.
- **Placement Activity -** The Placement Activity is also carried on with the help of our Alumni members. They assist in placement of final year students.
- **Guidance in State Level Moot Court Competition:** Alumni offer active participation in organization of the competition and contribute as judges. They also guide our students for participation in various state and national level Moot Court Competitions
- **Experience Sharing -** Through many events, involving presence of alumni in the college, our students of current batches also get an opportunity to interact and thereby enrich themselves from knowledge and experience shared by alumni.
- **Sponsoring Academic Prizes:** Few alumni have kept academic prizes for meritorious students to be given every year.
- **Alumni Meets:** Alumni association meets annually. They help in suggesting the plans/strategies and policies of IQAC. They give their feedback on curriculum and college experience.
- **Financial Assistance:** Alumni have helped generously at the time of construction of the new building during 2003-2006. On the occasion of Golden Jubilee Year a few of them have made donations.

File Description	Document
Link for Additional Information	[View Document](#)

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

Response: <1 Lakh

File Description	Document
Alumni association audited statements	[View Document](#)

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 9

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	02	02	02	01

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document
Any additional information	View Document
Report of the event	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The governance of institution is reflective of an effective leadership in tune with vision and mission of the institution in following ways:

- The parent institution, headed by **visionary management supports this college** in development of infrastructure, recruitment of competent staff, conducting regular periodic financial Audit, **promoting research culture**, organizing seminars and workshops for keeping pace with the latest trends in higher education, developing academics for effective teaching-learning, Strategies for Academic and Administrative Audit, and smooth functioning of college administration.
- The Principal is the member of Higher education Committee of Rayat Shikshan Sanstha and is accountable for carrying out the **academic and administrative planning** in the college.
- The LMC/CDC in the college monitors overall progress of the college and has a robust system of **financial, academic and administrative audit** for efficient administration of the college, ensuring optimum utilization of resources, in accomplishment of institutional goals.
- The Principal plays the key role in **interactions with all the stakeholders'** viz. management, teaching and office staff, alumni, visiting faculty, students and parents, legal practitioners and people, in order to, assess, review and communicate the inputs to the management for future deployment of strategies.
- **The IQAC prepares the strategy and action plans** and gets approval in the LMC/CDC meeting and implementation is ensured by the principal with the help of various administrative committees involving faculty, office staff and students. Infrastructure and library resources are augmented as per the BCI and University norms for **effective learning ambience.**
- Principal encourages faculty to participate in research and **faculty development programmes for effective curriculum delivery.** College has organized Teachers Training Programmes, State and National Level Seminars and numerous workshops on various issues of socio-legal importance.
- Faculty is motivated to adopt **ICT enabled methods of teaching** in addition to participative, interactive and experimental student centric learning. Teachers are encouraged to develop e-content through blogs, websites, Moodle and LMS.
- College has introduced various career oriented courses, Diplomas and value added **courses for improving legal and professional skills amongst students**, and to equip them to face professional and global challenges.
- College ensures **all round development of students** by organizing debates, Internship activities, elocution competition, lecture series, quiz competitions, state level Moot Court competitions and encourages students to participate in co curricular and extracurricular activities including sports and cultural events. Students are encouraged to work as para legal volunteers in their **practical training, bringing legal knowledge close to social reality.**
- College has Digital Learning Lab/ omputer lab with internet and LAN facility, Intranet web server, FOSS, online database, software and other legal research tools, LMS MOODLE, to make students familiar with **use of technology for updated knowledge and research techniques and proficiency in Legal profession**.

The Principal, Teachers, students and alumni are actively involved in extension and social activities in association with District Bar Association, District Legal Services Authority and various NGOs and legal aid clinic for **legal aid and legal literacy** for the needy.

File Description	Document
Link for Additional Information	[View Document](#)

6.1.2 The institution practices decentralization and participative management

Response:

- The college promotes culture of decentralized and participative management, through delegation of powers to various administrative and academic committees involving faculty, office staff and students.
- IQAC prepares the strategies and action plans, which are approved by LMC/CDC with or without suggestions and then, these plans, are implemented by principal with the help of various committees in the college involving all stakeholders.

Case study:

The practice of decentralization and participative management is reflected in successful organization of State Level Moot Court Competition since 2012-13 through College Activity Organisation Committee**.**

Context:

For fostering professional excellence in oral advocacy and lawyering abilities amongst law students, and to give them a platform to compete with the mooters from other Law Colleges in state of Maharashtra, College is organising Late J. Gajendragadkar Memorial State Level Moot Court Competition.

Objectives:

1. To study the process of decentralization and delegation of work by College Activity Organisation Committee for Moot Court Competition.
2. To study participative management involving faculty, non-teaching staff and students in Moot Court Competition.

Practice:

Since 2012-13, every year, for conducting this competition, different sub-committees involving members from faculty, non-teaching staff as well as alumni and students, are constituted to perform following functions:

- **Moot Court Committee:** To decide the moot court problem, time and venue of the competition and the Chief Guest and the Judges Panel for the competition.
- **Stage and Moot court hall committee**: To arrange stage and moot court hall, to take every step for

smooth functioning of competition, to make arrangements for time keeping.

- **Catering and Food committee:** To take care of hospitality and food for participants and guests.
- **Registration and certificate committee**: To make arrangement for registration of participants, drawing lots, to take feedback, to prepare certificates for winners, and participants.
- **Accommodation committee:** To provide hospitality, accommodation and transport facilities for the participants.
- **Publicity committee:** To print and distribute invitation brochures, letters to Judges Panel and, publication of news in media.
- **Result committee:** To help the Panel of Judges in preparing result of competition, and to forward final result to stage committee and registration committee for issuing certificates.
- **Felicitation Committee:** To welcome the Chief Guest, panel judges, invitees, dignitaries from Sanstha and members from District Bar Association, Satara.
- **Purchase committee:** To make purchases required for the competition.

Outcomes:

- From 2012-2013, the college has started the State Level Moot Court Competition in the remembrance of Late Justice Shri. P.B. Gajendragadkar, Former Chief Justice of India, who hailed from Satara City.
- Hon'ble Justice Dr. Dhananjay Chandrachud, Judge, High Court of Bombay, inaugurated this competition through video conferencing.
- Since then, 6 state level Moot Court Competitions are organized in presence of the Principal District Judge and senior judges from the Courts in Maharashtra.
- Mooters from all over Maharashtra participated in the competition and Awards were given to winners.
- Faculty, office staff and student volunteers all work in coordination from one month before the competition, for its success.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

- The IQAC Committee frames strategies and long term and short term action plans after the consultation and feedback from all the stakeholders. The LMC/CDC reviews and approves the policy. IQAC has prepared a strategic plan for 2015 to 2020 which is displayed on the website for information of all stakeholders.

Activity: Strategic plan of Organizing Legal Literacy Programme (LLP) in association with District Legal Services Authority (DLSA), Satara.

Implementation:

- Proposal by IQAC to organize LLP in association of DLSA, Satara.
- Selection and Approval of topics and resource persons.
- Selection of Venue, Panel of Resource persons, Experts and Chief Guests.
- Distribution of work to various committees and sub committees.

Outcome:

Organization of 08 Legal Literacy Programs in association with DLSA, Satara.

The strategic plans and deployment achieved so far is as follows:

Year: 2013-14

Strategic Plan: To organize LLP on legal topics.

Deployment:

- Legal Literacy Programme on 21/02/2014. Judges from District Court Satara, Shri.P.P.Joshi, Shri.V.R.Kachare, Shri.A.I.Perampalli, Shri.S.N.Patil, Shri.R.M.Choutre, were present to guide the students. In this programme Dr. Sujata Pawar, Prof.Y.N.Desai & Prof. M.N.Suryawanshi also give lectures on laws related to children, education & senior citizens.

Year: 2014-15

Strategic Plan: To organize LLP on Fundamental rights and duties.

 Deployment:

- On 10/07/14 Shri.R.M.Choutre, CJJD, Satara, gave a lecture on Fundamental Duties of Citizens.
- On 24/02/2015 Smt. V.M. Mohite, Add. District Judge, Satara, Shri.S.M.Godse, CJJD, Shri.K.F.M. Khan, CJJD. Satara, Smt.R.D. Gaikwad, CJJD. Satara, guide students. Dr. S.S.Pawar, Prof. Y.N.Desai & Prof. M.N.Suryawanshi gave lectures on laws related to Senior citizens, Children, Women, Article 21 and fundamental duties.

Year: 2015-16

Strategic plan: To organize LLP on Juvenile justice.

Deployment:

- On 16/02/2016, Dr. Anita Nevase, CJSD, Satara Court expressed views and guided the students of Final Year.

Year: 2016-17

Strategic plan: To organize LLP on Human rights and Constitution of India.

Deployment:

- On 10/12/2016, Adv. Shri Amarsinh Bhosale, President, District Bar Association, Satara has guided students on subject ADR. Prin. Dr. S.S.Pawar and Prof. Y.N.Desai, Asst. Prof., IMLC, Satara delivered lectures on Human Rights.
- On the occasion of Constitution Day i.e. 26/11/2016, Judges from District Court Satara, Shri Y.H.Ameta, B.S.Kharade, B. S. Vavare, and S. V. Madake, guided students on importance Constitution. Dr.S.S.Pawar, guided students on fundamental duties of citizens of India, Prof. R.J.Jawale and Prof. Y.N.Desa delivered lecture on Fundamental Rights in Constitution of India,

Year: 2017-18

Strategic plan: To organize LLP on fundamental rights,duties and ADR

Deployment:

- On 21/09/2017, Prin. Dr. S.S.Pawar delivered lecture on Fundamental Duties, Dr. D.P.Patil delivered lecture on Mediation Procedure.
- On 30/01/2018 Dr. S.S.Pawar, delivered lecture on Fundamental Rights & duties Smt. A.A.Godase, Jt.CJJD./J.M.F.C,Satara delivered lecture on Fundamental duties. Shri.B.S.Kharade, CJSD,Satara guided students on Fundamental Rights & Indian Constitution.

File Description	Document
Strategic Plan and deployment documents on the website	[View Document](#)
Link for Additional Information	[View Document](#)

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The parent institution plays a pivotal role in the general administration of the college. It has a robust and strong network through its visionary Office Bearers to formulate the requisite policies for achieving its goals and missions through various governing bodies in true spirit of democratic principles, as reflected in the Organogram.

- The institution is guided and patronized by the eminent dignitaries in their capacities as President, Vice President and Chairman.
- As per their directions, the general administration is carried on by the Secretary (H.Ed.), Joint Secretary (Secondary Ed.), the Auditor and the Regional Inspectors.
- The General Body, The Managing Council, The Executive Council, The Board of Life-Members and the Accounts Committee are the bodies which determine policies for functioning of the Sanstha.
- Today, Rayat Shikshan Sanstha runs 28 Pre-primary schools, 41 Primary schools, 438 Secondary Schools, and 8 Ashramshalas. The Sanstha has 176 Junior Colleges and 8 teachers Training Colleges. There are 42 colleges imparting higher education in the faculties of Arts. Science, Commerce and also professional faculties like Education, **Law**, Management and Engineering and also one Research Institution recognised by Shivaji University.

Administrative Setup and Functions of Various Bodies:

- The LMC/CDC is constituted in the college for overall control and determination of policies and supervision of its execution at the college level.
- IQAC proposes long term and short term action plans, which are placed before CDC and are approved and executed by Principal, through different committees and sub-committees in the college with active participation of all faculty, non-teaching staff and students.
- Principal, head of the institution is responsible for the execution of administrative and academic functions in the college.
- The head of the institution deputes academic work to teaching staff as per yearly academic plan.
- The head of the office administration decentralizes the work in the office as per the designation and need of the administration.
- Some of the Statutory committees constituted in the college are College Development Committee, B.C. Cell Standing Committee, Internal Complaint Committee, Anti-ragging Committee, etc.,
- For execution of curricular, co-curricular and extension activities various committees like Students Council and Student's bar association, Students Welfare Committee, Staff welfare Committee, Research Promotion Committee, Dress Code and Attendance committee, Placement Committee, Purchase Committee, College Activity Organization Committee etc. are constituted.

Service Rules, Procedures, Recruitment, Promotional Policies:

- The recruitment procedure, promotional policies and Service rules for the employees in the College are as per the Norms of:
  - Statutes and Ordinance of Shivaji University , Kolhapur
  - Government of Maharashtra State
  - Bar Council of India
  - UGC
  - Rules and regulations of Rayat Shikshan Sanstha, Satara
  - Standard code rules
  - Maharashtra Civil services rules for Non-teaching Employees.

Grievance Redressal Mechanism:

- The Grievance Redressal mechanism at college level established for redressal of grievances of staff and students. For the issues related to the service matters, grievance redressal mechanism exists at

Sanstha level.

File Description	Document
Link for Additional Information	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

1. **Planning and Development**
2. **Administration**
3. **Finance and Accounts**
4. **Student Admission and Support**
5. **Examination**

Response: A. All 5 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
ERP Document	[View Document](#)
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	[View Document](#)

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

- The institution has constituted various statutory and non statutory committees for the implementation of all academic and administrative work in the college. Each committee has a Chairman, Secretary and members including teaching, non-teaching staff and also students wherever necessary. Each committee meets at least twice a year and minutes of the meetings are prepared and resolutions are executed. These committees in the first meeting discuss the policies and action plans for the academic term and take necessary steps for its execution and submit the term wise report to LMC/CDC.
- At the beginning of every academic year annual plan for the conduct of programs and activities in the college is prepared by IQAC, and is presented before CDC, after getting approval, it is discussed in the committee meeting of the concerned committee and college activity organization committee for execution. Reporting of all the activities is presented before CDC.

Activity: Organization of State Lavel Seminar on Legal Education in 2017-18

Planning:

- In LMC Meeting in 2016-17, different issues relating to law profession were discussed.
- To focus upon these problems & challenges and, to discuss the prospects of legal education in the coming future, Dr Anil Patil, chairman, Rayat Shikshan Sanstha, suggested organizing a state level seminar involving all the stakeholders.
- As per resolutions, in CDC, it was decided to invite the representatives of management & the principals of law colleges, along with other stakeholders namely, teachers, lawyers and students and experts from Legal Education Committee of BCI and former Chairman of BCI.
- At the start of academic year 2017-18, IQAC planned the day, date, time, venue and names of dignitories, resource persons, distinguished invitees and invitation for paper presentation by all.
- Themes and sub themes concerning Legal Education beneficial to law Colleges, academicians and law students for finding a fruitful solutions for the problems of legal education were circulated to all.
- The college activity organization committee constituted different sub-committees for organisation of the seminar and specific tasks were allotted to them.
- State Level Seminar on "Legal Education : Problems and Prospects" was organized on Saturday, 15th July 2017, in order to have detail and in depth discussion on all problems faced by, law colleges in State of Maharashtra.
- Hon'ble Shri. Ramraje Naik Nimbalkar, Chairman, Legislative Council, Maharashtra State, Hon'ble Shri.Patangrao Kadam, Chancellor, Bharathi Vidyapeeth, Pune, Dr. Mukund Sarada, Member of Legal Education Committee of BCI and Adv. D.V. Patil, Former Chairman of BCI shared their views on legal education.
- Nearly hundred delegates representing various regions from Maharashtra State participated in this seminar. 15 papers were discussed in the plenary sessions.
- In the valedictory session, it was decided to convey and pursue the resolutions passed in the seminar to Hon'bleShri. Vinod Tawade, Minister of Higher & Technical Education, Maharashtra.
- Report of the seminar was prepared and placed before the CDC.
- Resolutions and outcomes of the seminar were communicated to the Government.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The Institution has significantly enhanced the professional development of its teaching and non- teaching staff in following ways

- The institution has supported its faculty and administrative staffs to attend **Capacity Building programmes,** Faculty Development programmes, seminars, workshops, conferences, technical workshops etc. to gain in depth and up to date knowledge.
- Faculty members are encouraged to take keen interest in research in the field of Law. **Free Internet facility, office assistance, library resources** including offline and online database are provided to faculty for teaching and research.
- The institution deputes the faculty for **Refresher / Orientation Courses** and Training workshops.
- To improve ICT and Legal research skills, **training from Manupatra online database** and other technical experts are arranged for the faculty.
- **Expert lectures** are arranged for the staff on research methodology, innovative teaching methods, office administration, stress management, Time management, Health awareness etc.
- Through lead college activity lectures are organized for Teaching and Non teaching staff of the College. University level **Teachers training workshops** are arranged in the college.
- **Training for Tally software** was organized by Parent institution for non-teaching Staff. Office staff was given **training in Audit and accounts administration, tax Planning and Library automation.**
- The college has established **staff welfare committee** to look after the welfare measures for staff.
- Separate faculty room for teaching staff, **spacious seating arrangement** in office and separate **adequate sanitary facilities** for teaching and office staff are made available. **Potable clean water** through RO water purifier is arranged for all staff.
- **GPF-Loan facility** is available as per the Government rules.
- Teaching and non-teaching staff is under salary grant scheme of State Government and eligible to receive the **benefit of Government Health Scheme**, through, reimbursement of the Medical Expences.
- Laxmibai Bhaurao Patil Shikshanottejak Sahakari Pat-Pedhi provides all types of **educational loan** up to Rs.50,000/- and computer purchase loan at a nominal interest for the staff members and their children. Under this scheme student's relief fund and prizes for the students are also given.
- **Rayat Sevak Kutumb Kalyan Scheme**: If a servant dies during his service tenure, this scheme provides Rs.1,00,000/- and the Rayat Co-operative Bank Ltd. provides Rs.10,00,000/- as a compensation to his/her family.
- **Rayat Sevak Welfare Fund** upto Rs. 50,000/- is available as a medical reimbursement.
- **Insurance Scheme of Rayat Shikshan Sanstha** for the staff and the faculty members is available. It provides an insurance coverage of Rs.1,00,000/- at a premium of Rs.25/- per year for students and parents, for office staff Rs. 50/- and for faculty Rs. 100/- .
- **Insurance Scheme of Shivaji University** for the students, parents, staff and the faculty members is available. It provides an insurance coverage of Rs.1,00,000/- at a premium of Rs.15/- per year.
- **Sabhasad Kalyan Thev** of Rayat sevak co-operative Bank, Satara is open to all staff.
- The various **loan schemes** are available in Rayat Sevak Co-operative Bank Ltd. for staff.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 74.44

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
06	05	09	04	07

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 11.8

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
18	09	08	16	08

File Description	Document
Reports of Academic Staff College or similar centers	[View Document](#)
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	[View Document](#)

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 33.33

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	03	04	04	02

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	View Document
IQAC report summary	View Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

College follows the norms of UGC, Shivaji University and Government regarding Performance Appraisal of staff

- Every year, faculty prepares the annual, academic term wise teaching plan. The faculty has to write and submit the academic diary which contains the annual teaching plan for subject taught, lecture notes, academic contribution, contribution in extracurricular activities, university work, research contribution, publication of articles, participation and paper presentations, and awards achieved if any. This academic diary is examined and signed by the principal of the college at the end of every month.
- The Performance appraisal form contains the role of faculty in teaching as well as their participation in curricular and extracurricular activities of Social development, their research activities etc. with necessary documents. Academic diary, Self Appraisal Reports etc. is maintained by the staff. The performance and contribution of the faculty is depicted from the performance appraisal reports. Up to year 2010-11 the method of submission of self appraisal report was exercised. From year 2011-12 onwards faculty has to submit academic performance indicator reports. This Academic performance Indicator Form (API) contains academic performance, curricular and co-curricular activities, and research activities of the faculty.
- At the end of the academic year, every faculty has to complete the diary verified, checked and signed by H.O.D., IQAC co-ordinator and Principal of the college. Along with the API format, the faculty has to submit the academic diary, certificates, articles and other relevant documents in support of their claim.
- From 2017-18 a new format of API form for the submission of appraisal has been given by Shivaji University, Kolhapur. It contains three criterias. Criteria- I is related with the academic performance of faculty, Criteria II deals with curricular, co-curricular and extension activities of the faculty and Criteria III is related with the research activities of the faculty which also contains e-content development and e-knowledge generation by faculty.
- **Appraisal reports of Non-teaching staff**
- Performance of non-teaching staff is evaluated by the Principal. For non-teaching staff,

annually confidential reports are prepared and signed by the principal as per their official work conducted. Satisfactory report is required for the promotion and increments of non-teaching staff.

- Every year annual assessment of each member of non-teaching staff is done by preparing the confidential report and signature of concerned person is taken on it. Afterwards, Head of the Office administration gives his /her remarks on it. Head of the institution, the Principal, verifies and finalizes the report.

- If any member of the non-teaching staff does not get regular promotion, then after completion of tenure of 12 years of service, he becomes eligible for higher scale in payment under 'Ashwasit Pragati Yojana'. After the first benefit if the employee still does not get promotion for 24 years of service tenure, then, he becomes eligible for the second benefit of next scale. For this benefit confidential report of last five years of the concerned employee are required to be satisfactory.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

- Rayat Shikshan Sanstha i.e Parent Institution has a transparent and robust system of periodic internal as well as external audit of all its branches.
- For effective management of financial resources, at the start of academic year, the annual budget of the college is discussed in LMC / CDC. Major purchases are made with the approval and sanction of the management.
- A tender/quotation system is followed for the purchase of items. Every payment above thousand rupees is made by crossed cheque, which is signed by two authorities simultaneously.
- For every purchase over fifty thousand rupees, Tenders are invited, and examined after thorough discussion on submitted tenders. After final decision in the Tender meeting, purchase order or work order is given. All formalities are duly completed and proper records are maintained for every work order or purchase. All transactions are supported by vouchers. Principal is responsible for monitoring and controlling the financial transactions. The College conducts periodic, quarterly, Annual Audit to monitor the effective and efficient use of available financial resources.
- Institution has constituted purchase committee for disbursement of financial resources. The income and expenditure are properly maintained in account books.
- The UGC Committee also prepares the utilization of financial resource gathered from UGC. The institution conducts internal as well as external audit of its funds annually and report of audit and its compliance is discussed in CDC Meetings for approval.
- Our parent institution conducts internal audit of every institution quarterly/ half yearly and annually. For this purpose it has its own Audit department. This department conducts internal audit of every institution in every financial year (1st April to 31st March). After the inspection done by this department, audit report is prepared and sent to college. It is mandatory to send the compliance report within 15 days from the date of conveyance of audit report from Sanstha.
- In every financial year external audit is also done. It is conducted by M/s. Kirtane and Pandit, LL.P. Chartered Accountant, Pune. The compliance of external audit objections is also taken care of and it is also mandatory to send it within 15 days. The objections raised in the audit report are fulfilled and compliance report is sent. At the time of local audit the objections raised in the audit report are verified, cleared and nullified.

- In every financial year, Audited statement of accounts is sent to Accountant General, Mumbai, Director, (H. Edn.) Kolhapur.
- Salary and non-salary expenditure audit has been done by Administrative Officer, Joint Director Office, Kolhapur. After the assessment as per the report, compliance of audit note is cleared. Afterwards the assessment has been also done by Account Officer (H. Edn. Grant) who send the report. As per the report in case of any recovery, it is done by intimating concerned person and such compliance report is sent to Joint Director Office, Kolhapur.

Apart from internal and external Audit, Accountant General, Mumbai, office conducts the audit as and when scheduled.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 5.53

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.73903	0.80390	0.80390	0.86307	2.31792

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	[View Document](#)
Annual statements of accounts	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Strategies for mobilization of funds:

- The college established in 1968 has been included in Grants-in-aid scheme of the Government in 1996 onwards. It has funding for two degree courses from the State Government and four Career Oriented Courses and one short term certificate course are sponsored by UGC. Five courses are self financed courses, where fees from students is the only source of revenue.
- College organizes Alumni Meet, Parents Meet; Students meet for raising funds through donations.
- The institution collects donations from different stake holders for construction purposes and for updating and renovation of the infrastructure.
- Teachers contribute financially by giving donations.
- Parent institution's financial help – Our parent institution Rayat Shikshan Sanstha, Satara gives

financial assistance as and when required.

- Samaj Kalyan Grant: College has applied and obtained Samaj Kalyan Grant from Satara District Social Welfare Department, Satara. The grant is utilized for buying books for SC category students in the library. In 2012-13, grant of Rs. 1, 70,000/- and in the year 2015-16, grant of Rs.1, 55,000/- is obtained by the college.
- College also received grants from University for conducting teachers training workshops.
- Institution takes efforts for the mobilization of funds by starting 6 self financed courses:
- On the occasion of golden jubilee 50th year of the college, publication of a souvenir is proposed for fund raising.
- Proposal for financial assistance under XI & XII plan has been made by the institution to UGC.

Strategy for Optimal utilization of resources

- Annual Budget is prepared after considering recurring and non recurring expenditure.
- Accounting Norms prescribed by the parent institution are strictly followed for all monetary transactions by the purchase committee and accounting is done by using Tally software to ensure transparency.
- Internal as well as external audit by Audit Department of Parent Institution, C.A., by Government is mandatory every year.
- All measure financial transactions and Audit Compliance are discussed in LMC/CDC meetings to ensure adherence to approved budget.
- All funds received from UGC are spent strictly, as per the guidelines of UGC and utilizations for all schemes is sent on time to UGC.
- For optimum utilization of resources, the existing infrastructure is utilized for 2 degree courses in the Morning and the Diploma and Certificate Courses are conducted in the afternoon and evening.
- Computer Lab, digital classrooms are used in batches as per the Time slots allocated to each course.
- The Library and study room is open from 9.00 am to 6.00 pm for staff and students.
- Multipurpose hall is used as an Auditorium as well as Moot Court Hall, for conduct of State Level Moot Court Competition.
- The infrastructure is also used for conduct of Government Exams, CAP, University Exams and conduct of Lead College Activities and various competitions.
- Free parking space is made available to staff and students.
- Reprography services, internet Services, online and offline software database and OPAC are freely available in the Library.
- LMS Moodle allows use of E-Resources and E-Content by students anytime, anywhere, ensuring optimum utilization of online resources.

File Description	Document
Link for Additional Information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The IQAC, has positively contributed to institutionalize the processes in the college for overall quality enhancement.

Following are two examples of IQAC initiatives.

1. Scholar card scheme:

The scholar card system was introduced in 2013- 2014, to motivate advanced learners to read more text and reference books. Institution selects first three rank holders from each class for scholar card scheme. They can barrow any number of books from the library for the whole academic year. Many students using the scholar cards have benefitted and secured ranks in the merit list of Shivaji University.

The following chart shows the success of this scheme.

Sr. No.	Year	No. of Scholar Card Students	No. of Books issued	
1	2013-2014	31	71	
2	2014-2015	28	173	
3	2015-2016	27	170	
4	2016-2017	19	186	
5.	2017-2018	16	160	

2. Organization of Teachers Training Workshops

Guidance by Expert Resource Persons, active participation of faculty in interaction on revised curriculum , its changing parameters and teaching pedagogies and ICT enabled innovative teaching methodologies has been a distinguishing feature of Teachers Training programs organized in our Law College as given below:

Year	Title		Name of resouce persons	Date	
2013-2014	Teachers training workshop on revised syllabus in association with University		1. Dr. Mangala patil, Member, senate, Shivaji University, Kolhapur. 2. Mrs. Vasundhara Patil, Principal, BV's New Law College, Sangli.	31/07/2013	

	One day workshop on research methodology	Dr Sarang Bhola, Assistant Professor, KBP college of Management and Research, Satara	18/03/2014
2014-15	Teachers training workshop on revised syllabus in association with University	1. Mrs. Vasundhara Patil, Principal, BV's New Law College, Sangli 2. Dr Rega Surya Rao, Pricipal, PDP Law College, Phaltan. 3. Asst. Prof. Amit Sawadi, N S Soti Law College, Satara.	02/08/2014
	One day workshop on Cyber Law for teaching staff	Adv. Mr. Vaibhav Salunkhe, Cyber Law Expert, Asian School of Cyber Law, Pune,	14/03/2015
2015-16	Teacher's training program on online research by Law matters	Mrs. Vibha Mane, CEO, Law Matters, Mumbai. Mrs. Swagata Bhatacharya, Trainer, Law Matters, Mumbai.	23/01/2016
	One day workshop on Internal Complaint Committee	Adv. Manisha Barge Member, State Commission foe Women, Maharashtra State	27/02/2017
2016-17	One day State level seminar on Innovative practices	1. Dr Vijay Kumbhar, D. G. College of Commerce, Satara	25/03/2017

	in Teaching & Learning		2. Dr N V Dhanawade, Azad College of Education , Satara, 3. Dr Sarang Bhola, KBPIMR, Satara	
	Teachers Training workshop on Word press		Shri. Y P Kolekar, Co Ordinator, Cyber Law Course, IMLC, Satara	06/09/2017
2017-18	Workshop on NAAC Criteria II: Teaching Learning & Evaluation		Dr. Pratibha Gaikwad , Principal, D. G. College of Commerce, satara	22/02/2018
	One day workshop on Laws related to Juvenile		Adv. Poonam Inamdar, Senior Counsel, Satara, Member, Child Welfare Committee Under Juvenile Justice Act	27/02/2018

File Description	Document
Link for Additional Information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

Following are the two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC

1. **Discussion on Evaluation of students from all classes in University Exams in IQAC and LMC/CDC meetings.**

- The teaching learning process is periodically reviewed by the Management, Principal and members of LMC/CDC and IQAC, based on the University examination results, evaluative report from teachers in their academic Diaries and feedback of students.
- University result analysis is prepared subject wise and Teacher Wise for every class. The number

of students appearing for the exam, number of students passing/receiving A.T.K.T. and the percentage of marks obtained by them are analyzed from the ledger received from the University.

- Result of the College in the individual class is then compared with the University Results.Success achieved by the students in the University Merit List is discussed.
- Teachers are motivated to be, mentors of students, as Class Teachers, to providing Academic Counseling for advanced learners as well as for slow learners.
- Remedial course in English, Bridge Course and use of Legal Language Lab is made to improve the performance of new entrants coming from rural areas and from vernacular medium.
- IQAC takes periodic review of faculty on the issues relating to teaching learning processes, learning outcomes and directs them about the adoption of innovative teaching pedagogy and evaluation processes, including open book exam, online exam, exam on demand and experimental and participative learning.

2. Use of ICT in teaching learning process:

ICT-supported learning environment helps in constructive teaching approach and professional development of teachers, as facilitators of knowledge.

ICT promotes in depth learning as per students' own speed and convenience and allows teachers to respond effectively to different needs of different types of students, including slow learners.

To promote use of ICT in teaching and learning, we have taken following initiatives:

- Every Class room is made a Digital Classroom with Multimedia Projector, Screen, Computer and high speed internet Connection.
- Computer Lab is equipped with 25 Computers, Xamp Intra Net Web Server, High speed internet Connection with LAN Facility, Head Phones, built on Amplifier and multimedia Projector and screen for audio visual learning in Digital Learning Lab and Legal Language Lab.
- Teachers have created Blogs, Web sites and online repository of PPT Bank, Research Articles and audio visual study material easily accessible in the library and on the Library website for creation and transfer of knowledge.
- Teachers training workshops in Use of Open Source Software and Manupatra legal research Database training is organized by the college.
- Students are enouraged to create E-content by participatory and experimental learning, by publishing articles and PPTs on the Web.
- MOODLE (LMS) is installed and linked to the College Website and currently 391 students are registered users for the short term Courses.
- Online exams and class Tests, Introductory/ Dignostic tests are conducted through MOODLE. Student Feedback on various short term courses is also collected in MOODLE.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 9.8

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
14	07	12	10	06

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	[View Document](#)
IQAC link	[View Document](#)

6.5.4 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
2. **Academic Administrative Audit (AAA) and initiation of follow up action**
3. **Participation in NIRF**
4. **ISO Certification**
5. **NBA or any other quality audit**

Response: A. Any 4 of the above

File Description	Document
e-copies of the accreditations and certifications	[View Document](#)
Details of Quality assurance initiatives of the institution	[View Document](#)
Annual reports of institution	[View Document](#)

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* **Post accreditation quality initiatives** *(second and subsequent cycles)*

Response:

Quality enhancement initiatives in Academics

- Teachers training workshops are organized in the college for professional Development of teachers.
- Continuous internal assessment of students is ensured through tutorials, Home Assignments,

terminal exams, Seminars, PPT Presentations, projects and Viva.

- Participative and interactive teaching methods are adopted by teachers to make learning exercise effective and pleasant.
- Started bridge course, remedial lectures as well as various skill oriented courses.
- Establishment of Computer Lab, Digital Learning Lab and Legal Language Lab.
- Started career guidance and counseling cell for coaching for competitive exams.
- Teachers are encouraged for research. 3 faculty members are Ph.D. and 2 have completed M.Phil and 5 have registered for Ph.D.
- Two faculty members are recognized guides for Ph.D. and 6 teachers have P.G. teacher recognition from University.
- 7 fulltime lecturers completed Minor Research Projects sanctioned by UGC.
- Faculty has published books, chapters, articles and papers in peer reviewed and ISBN / ISSN journals.
- Faculty has presented papers in various International / National / State/University Level Seminar / Workshop / Conferences.
- E-content development, Creation, sharing and transfer of knowledge by teachers through blogs and websites.
- Students had secured University Prizes for best articles publication in college miscellany 'The Jurist'
- Participation of students in seminars, publication of articles, papers and PPTs
- Organisation of 3 National Level and 4 State Level Seminar in the college.
- Organised Late Justice P.B. Gajendragadkar Memorial State Level Moot Court Competition.
- Established different linkages for Collaborative activities with different NGOs, experts

Quality enhancement initiatives in Administration

- Six Full Time Faculty members are appointed as per UGC norms in post accreditation period.
- Every Class room was made Digital Class Room with Projector and internet connection.
- Automation of library done with online OPAC and repository on exclusive library website.
- Library resources include Manupatra and N list online Database and legal research Software and INFLIBNET subscription.
- A book bank facility is available to students.
- Office administration is automated and Tally Software is installed for Accounts
- Faculty is encouraged to attend orientation and refresher courses. In last five years 7refresher courses and 4 orientation courses and 3 faculty development programmes were attended by staff.
- The Institution provides assistance to faculty in their research in term of infrastructure, library facility and support services, free Internet LAN facility with Wi-Fi connectivity with Inverter Back up. Timely disbursement of funds as per requirement and duty leave is granted to faculty attending workshop, seminar etc. for presenting research articles.
- Institution collects Self Appraisal forms on yearly basis and in 2011-12 institution has started taking API forms as per UGC norms till 2016-17 from 2017-18 new appraisal forms is made applicable for faculty.
- Training programs, workshops for Staff, Office Staff and Students were organised.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 31

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
09	03	07	07	05

File Description	Document
Report of the event	[View Document](#)
List of gender equity promotion programs organized by the institution	[View Document](#)

7.1.2

1. **Institution shows gender sensitivity in providing facilities such as:**
   1. **Safety and Security**
   2. **Counselling**
   3. **Common Room**

Response:

Ismailsaheb Mulla Law College is the only Law College in Satara City, offering opportunities of legal education to girls.

Our college shows Gender sensitivity in providing following facilities for girls:

a) Safety & security

- CCTV cameras are installed in college premises, for vigilance and surveillance.
- For security, Day & Night Watchman is appointed.
- College premises is protected with Fencing and compound wall.
- Following statutory committees work for security and welfare of girls.
    - Internal Complaint Committee
    - Grievance Redressal Cell
    - Student Welfare Committee
    - Anti Ragging Committee

- ○ Students' Council
- ○ Students' Bar Association

- The college has prescribed dress code for girls, to ensure identification and to maintain discipline in the campus.
- College organizes different types of extracurricular activities and Sensitization programs and cultural activities for personality development of girls.
- In 2017-18, we arranged Free Karate Training for girls under 'Nirbhaya Pathak Abhiyan' in association with Satara Police.

b) Counseling

- Conscious efforts are taken in the College to create open, free and healthy learning atmosphere.
- To increase the confidence level in girls, the college started two Certificate courses, for fresh entrants including girls.

- Qualified and trained psychologist offers Counseling to girls on regular basis. College has established linkages with her for counseling services.
- Class Teachers act as Mentors and offer Counseling to students.
- Scholarships, free ships and various concessions are available to economically and socially backward girl students.
- College encourages participation of girls, in various co curricular and extracurricular activities by Sponsoring them for events.
- College provides T.A./D.A. to girl students who participate in outdoor competitions.
- Our college organizes Legal Awareness Programs, Gender Equity and Sensitization Programs, Health Awareness Programme, Nutrition & Stress Management Programme, Women Empowerment Programmes and Career Guidance for girls.
- International woman's Day, Traditional Day, Cultural Day, Annual Day, Send off etc. are celebrated by girls in the college with great enthusiasm.
- Girls are encouraged to participate in various competitions.
- Girls participate as volunteers in organization of all college activities and they are members of different committees.
- In our college Magazine "The Jurist", girls are given opportunity to write articles.
- Suggestion Box is available for girl students in college.
- Girls are felicitated for their academic merit and other success and achievements.

c) Common Room

- College has separate Ladies common rooms & facilities provided therein are adequate and are in proportion to the strength of girls.
- Facilities in Ladies Room include Urinals, Toilets, Sanitary Vending Machine, Seating Facility, Fan, First Aid Kit, Rest Room, and Suggestion Box.
- Toilet blocks and urinals are adequate in number with 24 hour availability of water with the help of overhead tanks.
- Cleanliness and sanitation is maintained.
- There is Separate Reading Room facility for girls.
- College has prepared a Gender Policy and it is displayed on the web site, for information of all stakeholders.

7.1.3 Alternate Energy initiatives such as:

    1.Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 3.26

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 518

7.1.3.2 Total annual power requirement (in KWH)

Response: 15876

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	<u>View Document</u>

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 98.04

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 5000

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 5100

File Description	Document
Details of lighting power requirements met through LED bulbs	<u>View Document</u>

7.1.5 Waste Management steps including:
- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

For maintenance of an Eco-friendly Campus, the steps in waste management include:

- **SOLID WASTE MANAGEMENT**

  ○ **Proper management of waste disposal**

Solid waste generated in the college mostly consists of papers, stationary and dry waste.

The support staff hired for sanitation cleans the entire college premises everyday and hands over the garbage to Municipality Staff (GhantaGadi Service).

  ○ **Installation of Dustbins in and around the college**

Dust Bins are placed at every floor of the building, and in common rooms, library and canteen.

  ○ **Use of separate waste bins**

Separate waste bins are placed in the college canteen to collect food, paper and non-biodegradable wastes. The food waste is collected in separate dust bins.

  ○ **Students are advised to use 4Rs, for minimum waste generation and healthy lifestyle**

• **Refuse**: Do not buy anything not required. Adopt simple lifestyle.

• **Reduce** - Reduce the amount of garbage generated. Go digital to reduce use of   paper. Use both side of paper.

• **Reuse** - Reuse everything to its maximum after properly cleaning it. Students are encouraged to use reusable lunch boxes and water bottles.

• **Recycle** – Keep things which can be recycled to be given to rag pickers or waste pickers and Raddiwala.

  ○ **Plastic Free Campus:** College has taken active participation in SWACHHA BHARAT ABHIYAN to make the campus plastic free. Plastic Free Campus Slogan Boards are Installed in the college campus. Usage of reusable glass cups in the college canteen is ensured to minimize use of plastic.

- **LIQUID WASTE MANAGEMENT**

Standard Plumbing practices are ensured in sanitation for liquid waste management.

Wash Basins are installed in common rooms, canteen and wash rooms.

For Safe, pure and potable drinking water, we have installed acquaguard/R O water purifiers. The waste water from these purifiers is diverted for sanitation and gardening purposes.

 All urinals and toilets have 24 hour water supply for sanitation with the help of overhead tanks.

Roof top rain water harvesting is done in the college to collect the rainwater in a tank and the excess water is used for gardening purposes.

Generally the liquid waste generation is limited in the college and separate dust bins are installed in canteen, for dry waste and liquid waste. Students are encouraged to empty their water bottles for watering the plants in the premises.

- **E-WASTE MANAGEMENT**

The Parent Institution has an established mechanism for E Waste. It sends periodic circulars to all its branches to ascertain the items for E-Waste and submit the necessary information in the prescribed format. Then a Committee is formed including experts from electronics field and audit department. The committee visits the respective college as per given schedule and verifies the data and physical status of E-Waste and certifies it for disposal to E-Waste Vendors approved by the Parent Institution.

The E-waste is disposed off every year as per the procedure prescribed by the parent institution.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

- Over the years, the rising population, growing industries and expanding agricultural practices have raised the demand of water supply. Monsoon is still the main hope and source of our agriculture. Hence water conservation had become need of the time. Rainwater harvesting is a way to capture the rainwater at the time of downpour, store that water above the ground or charge the underground water and use it later. As the groundwater resources are depleting, the rainwater harvesting is the only way to solve the water problem.
- Rainwater is used for multiple purposes and is a simple low-cost technique that requires minimum specific expertise or knowledge and offers many benefits. Rainwater harvesting systems are viable options both for storing water for college use, for cleanliness and sanitation purposes.
- The geographical location and topography of this institute is very supplementary for executing rain water system. Satara is surrounded by hilly spots, with more than average rain fall every year. The college has adopted Roof Top Rainwater Harvesting, to collect rain water falling on roof top in monsoon season. The accumulated rainwater is collected through pipes and is carried to the tank at ground floor and is used for watering the plants and to clean the campus of college.

7.1.7 Green Practices
- **Students, staff using**
a) **Bicycles**
b) **Public Transport**
c) **Pedestrian friendly roads**
- **Plastic-free campus**

- **Paperless office**
- **Green landscaping with trees and plants**

Response:

Students, staff using

a) **Bicycles**
b) **Public Transport**
c) **Pedestrian friendly roads**

- The college is situated in the heart of the city and is accessible by road as well as by rail.
- Students are either residing in the city or come from nearby villages using public transport. They get concession for the monthly Bus Passes after certification of their student status by the college.
- The hostels are very near to the college campus, so students staying in hostels, walk to the college daily.
- Few students come to college on bicycles, and few come walking on pedestrian friendly roads.
- The city Bus station is within one km. distance, so students walk from bus station to college.

○ **Plastic-free campus**

- Students and staff are encouraged for limiting the use of plastic.
- Students are advised, not to use plastic files / folders in the Seminar and Project reports.
- Counseling is provided to student for awareness if health hazards of plastic and students are urged to use reusable water bottles.
- Instead of use of plastic cups, glass cups are used in the college canteen.

○ **Paperless office**

- LAN and Wi-Fi facility is provided in the office and computer lab and important information is forwarded to all by e-mails.
- All major correspondence with the parent institution, University, BCI and Government authorities is made through email and internet.
- To reduce use of paper, office staff is adhering to practice of writing on both sides of paper and wherever possible, reuse of one side blank pages is made for rough work.
- We have started online admission process as per LAW CET rules as well as we have created link for online college admission form on our college web site.
- Library website also makes available to staff and students, variety of e-content.
- Instead of Prospectus in print form, we have made online prospectus published at our college web site, available to everyone, free of any cost.
- Teachers are encouraged to create PPT bank and research articles in electronic form and make it available to everyone in library repository available online as well as offline, in the college.
- In order to facilitate this E-content creation and its dissemination to students, we have created intra net XAMP WEB SERVER for exclusive use of college.
- For Diploma Course in Cyber Law we are conducting online paperless exam.

○ **Green landscaping with trees and plants**

- Our campus has limited space for landscaping, however, in the available space; we have taken efforts to maximize the area under tree plantation.
- We inculcate Green Initiatives in teaching learning, as per the National Policy on Education-1986 and the Programme of Action-1992. Environmental studies and Environmental Law are taught as compulsory subjects, to inculcate awareness about the environment among the students.
- We have made tree plantations. We organise many co curricular and extra curricular programs for environment conservation.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.89

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.34595	0.21205	0.27325	0.2625	0.18865

File Description	Document
Green audit report	[View Document](#)
Details of expenditure on green initiatives and waste management during the last five years	[View Document](#)

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**
6. **Scribes for examination**

7. Special skill development for differently abled students

8. Any other similar facility (Specify)

Response: A. 7 and more of the above

File Description	Document
Resources available in the institution for Divyangjan	[View Document](#)
link to photos and videos of facilities for Divyangjan	[View Document](#)

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 85

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
29	12	13	15	16

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	[View Document](#)

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 67

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
22	10	10	13	12

File Description	Document
Report of the event	[View Document](#)

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	[View Document](#)

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	[View Document](#)

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	[View Document](#)

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Provide link to Courses on Human Values and professional ethics on Institutional website	[View Document](#)

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	[View Document](#)

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 104

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
30	16	19	25	14

File Description	Document
List of activities conducted for promotion of universal values	[View Document](#)

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

- We the Indians owe our gratitude towards the freedom fighters, philosophers and social workers who contributed towards Indian Freedom struggle and sacrificed their lives for prosperity of nation and future generations. To express our feelings towards them, we celebrate the National Festivals of India on 15th August and 26th January by Flag Hoisting Ceremony in the Rayat Campus.
- We also celebrate the birth/death anniversaries of great Indian personalities to cherish their contribution to the society and Nation and to motivate the students to act on the footsteps of these great Indian personalities.
- Dr. Sarvapalli Radhakrishnan's birthday on 5th September is celebrated as Teachers Day in the college, where teaching staff and office Staff is felicitated by students. Students and staff express their views on the occasion.
- Gandhi Jayanti is celebrated on 2nd October in college in gratitude towards the Rashtrapita Mahatma Gandhi, for his philosophy of Self Discipline, Truth, Non Violence and Satyagarha.
- Dr Babasaheb Ambedkar Jayanti is celebrated in the college to express gratitude and appreciation of his monumental work of Indian Constitution. Students and staff give speeches about his contribution to the fields of Constitution, Law, Banking, Agriculture, Labour reforms, Hindu Code

Bill and philosophy.

- Dr VallabhBhai Patel Jayanti was celebrated in the college to pay homage to the Iron Man of India who contributed significantly in merger of all princely state in Independent India.
- Dr Abdul Kalam's birthday is celebrated as " **Vachan Prerana Din**" , to inculcate love for reading books and to develop passion for the literature amongst students. Students read the books written by Dr Abdul Kalam and pay homage to him.
- Our Parent Institution organises various programs in remembrance of Shivaji Maharaj, Vivekanand, Shahu Maharaj, Mahatma Jotirao Phule and Savitribai phule, Vitthal Ramaji Shinde to motivate students by inspiring remembrance of their contribution to the field of education, women empowerment, social equality and social reforms.
- Padmabhushan Karmaveer Dr Bhaurao Patil Jayanti and Punyatithi, founder of Rayat Shikshan Sanstha is also organized by the parent institution to motivate the staff, and students and to express sincere gratitude towards this great educationist. A rally is organized om 22nd September in the city to spread awareness about education amongst people. Lecture Series and workshops are arranged on this occasion, to update the faculty and management on recent trands in Higher Education.
- Smt. Laxmibai Bhaurao Patil, is also remembered for her scarifies in the establishment of Rayat Shikhan Sanstha and Shahu Boarding.
- Adv. Ismailsaheb Mulla Death Anniversary is celebrated every year in remembrance of selfless service by the founding member of this institution.
- College pays homage to local freedom fighters like Krantisinh Nanasaheb Patil, and felicitates the freedom fighters like Sopanrao Ghorpade.
- College organises State Level Moot Court Competition in the name of Justice P.B Gajendragadkar, Former Chief Justice of India, who hailed from Satara.
- College organizes lecture series in the name of Adv. V. N. Patil, on various socio-legal topics, by inviting distinguished guests.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

Institution maintains complete transparency in its financial academic, administrative and auxiliary functions.

- College works under the auspices of Rayat Shikshan Sanstha, established in 1919, on 4th October, at Village Kale in District Satara by Padmabhushan Karmaveer Dr Bhaurao Patil, which is on the eve of Centenary Celebrations.
- The parent institution is registered under Indian Societies Act and Trust Act in 1935 as an educational Trust and has a dedicated constitution that defines the Democratic set up of the institution, the governing Bodies and their respective jurisdiction, functions and goals in a robust and transparent manner.
- The entire administrative framework of the parent Institution is well defined and decentralized and Principal is accountable for administrative as well as academic functioning of the College as per the norms and guidelines of Parent Institution.
- Accordingly, the institution works with responsibly and accountability towards realization of the

goals, while maintaining complete transparency.

- **Financial Administration**: The parent institution has separate Audit Department and Accounts Committee that supervise the financial administration by Principal. Detail Budgeting procedure is established and rigorously followed. Draft Budget and revised Budget ensure the common as well as special needs of the institution are taken care of. Budget approval by Parent Institution helps in optimum utilization of available resources in most effective manner. The quarterly/half yearly and Annual Audit , audit by C.A., and Audit by the Government, by Auditor General creates checks and counter checks to ensure compliance to all financial norms and accounting standard. All major financial decisions are taken after approval of the management and LMC/CDC to ensure transparency in financial administration.

- **Academic functions:** Parent institution is headed by visionary leadership who define the Institute's distinctive characteristics in terms of addressing the needs of the society, students, institute's value orientation, and vision for the future. Norms for ICT enabled teaching Learning, result oriented student centric administration, initiatives for research and innovations and skill development are significant part of the academic planning. The management and Principal actively participate in Higher Education Committee and LMC/CDC for implementing the academic policy statements, strategies and action plans. Through participative management, the faculties are involved in various decision making committees of the institute.Feedback is taken from stakeholders

- **Administrative functions:**
  ○ The parent institution has well defined and robust administrative norms established in all the branches. Frequent interaction with all stakeholders is ensured for smooth administration.
  ○ The Parent Institution organises workshops and seminars for Teaching and Administrative staff for quality enhancement in administration.
  ○ There is Coordination between all functionary committees that work with collective responsibility, as per the norms of Unversity, BCI, UGC and Government.
  ○ The formal and informal arrangements in the college to coordinate the academic and administrative planning and implementation reflect the institutions efforts in achieving its vision.
  ○ Auxiliary Functions are aligned for attaining the mission of institute, disseminate the vision and mission to all stake holders and involve them in the process of feedback for re forming the policy statements.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

BEST PRACTICES

Title Of Practice :- Rupali Tawade Memorial Inter- Collegiate Elocution Competition

Objectives of the Practice :-

- To motivate law students to participate in Inter- Collegiate elocution competition to improve their

public speaking skills.

- Effective communication skills and power of expression of thoughts in convincing manner is very important for success in legal profession. This Inter- Collegiate competition trains students, how to formulate the subject theme, how to channelize their thought process and organize their views with accuracy and style to be orally presented before the learned audience with eloquence and confidence.
- To expose students to variety of multidisciplinary approaches towards a topic by students of different streams.
- To motivate students to study different dimensions of a subject and undertake research and literature survey before presentation on any topic.
- **The Context :-**
- This competition is inter-collegiate competition open to students from all streams from Satara District and law colleges affiliated to Shivaji University.
- This competition is held in remembrance of our alumni, the Late Miss Rupali Tawade who was a meritorious student of our college, who succumbed to untimely death due to incurable brain disease. Her father Dr. Umeshchandra Tawade sponsors the prizes for the Competition.The College is organizing this competition since last 25 years.

The Practice : -

- A committee is formed to organize this event every year. The Committee holds prior meeting for deciding the topics for elocution, including one topic every year related to educational philosophy of Karmaveer Dr. Bhaurao Patil. This gives opportunity to students to know the monumental work done by the founder of this institution for betterment of the society and downtrodden people. Other topics are usually chosen by the committee from recent burning issues, women Empowerment, Environmental Conservation, protection of Human Rights, Literature and a law related topic.
- The committee decides the date and venue and rules of competition, names of external examiners and chief guest for the prize distribution ceremony.
- This competition helps students to acquire knowledge of conceptual framework about various topics related to socio legal issues.
- The competition is judged by three external examiners nominated by the committee.
- Winners are felicitated with trophies and certificates of Merit, at the hands of Chief Guest in the Prize Distribution Ceremony.

Evidence of Success:-

- Since last 25 years we have been conducting this competition.
- Our college students have participated in the competition and have got the prizes along with other competitors from different colleges. They also had the opportunity to compete with students from different faculties with multidimensional approaches, enriching their independent thinking process.
- The winners of this competition, who were our students, showed increased confidence and competence and fetched many more prizes for the institution.

Problems Encountered & Resources Required: -

- Majority of law students of this college are coming from nearby villages and are from vernacular medium of instruction i.e. Marathi. They are weak in English and so, a platform is given to them by the college, first to gather courage and develop skill of public speaking in Marathi, which can build the confidence in them while making presentation in English later on as Law students.
- The college provides the resourses required for organisation of this inter collegiate elocution competition, including infra structure, office support, Committee meeting organistion and all support of teaching as well as administrative staff and student volunteers foractual conduct of the competition. Financial resourses are available from Dr. Umeshchandra Tawade, who sponsors the competition in the college.

BEST PRACTICE 2.

Title of the Practice :- Adv. V.N. Patil Memorial Lecture Series

Objectives of the Practice :-

- To remember the Academic Contribution of Adv. V.N. Patil to this college from its inception in 1968 to his sad demise in 1986.
- To create opportunities for students to hear eminent Jurists, renowned judges, Senior Lawyers, academicians, philosophers and social activists as resource persons, speaking on various topics of socio-legal importance.
- To create awareness and understanding of iceberg quality of law, hidden in the roots of history, philosophy, economics and sociology of the society and to make students aware of Law in Books and Law in Action.

The Context :-

- A committee is formed to organize this event every year. The Committee holds prior meeting for deciding the Chief resource person.
- This lecture series is very important, to practically understand different social and legal issues and to form the views about them after deliberate interaction with the expert resource persons.

The Practice :-

- The Committee decides the date and venue and chief guest for the annual lecture series.
- A press note is published prior to the event and people from community are given invitation for the event. The lecture is kept open to all public.
- This lecture series helps students as well as faculty to acquire knowledge of various topics related

to socio legal issues and various approaches towards them by the experts..

- People get an opportunity to interact with the resource person and clarify the doubts or queries if any.

Evidence of Success: -

- College has organized 29 lectures in this lecture series so far. Many Judges, Lawyers, academicians, thinkers and social activists have been invited in this lecture series.

Problems Encountered & Resources required: -

- The college provides the resourses required for organisation of this Lecture Series, including infra structure, office support, Committee meeting organistion and all support of teaching as well as administrative staff and student volunteers for actual conduct of the event. Financial resourses are partially shared by Adv. D. V. Patil, Former Chairman, and BCI, who sponsors the lecture series in the college.
- The views expressed by the expert are beneficial to students as well as staff and general public attending, to update their think tank with latest knowledge and awareness of practice.

Notes :- We telecast the recording of this lecture series on the local cable channel in order to disseminate the views in public.

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Vision:-

We are committed to promote value based, quality legal education and research by nurturing skills and potentials of faculty and students and inculcating in them respect for law and humanity.

Mission -

1)   To empower students with updated knowledge and confidence, for excellence in legal education, research and legal profession.

2)   To provide a learning environment supported by educational tools and technology.

3) To develop professional and leadership skills, integrity and accountability amongst students.

4) To impart affordable, innovative, relevant legal education, conducive to personal and professional growth.

Core Values of IMLC

- Contributing to National Development through Legal Education, Legal Aid and Legal Literacy
- Fostering Global Competencies among students through ICT enabled LMS
- Inculcating a value system among students
- Promoting the use of Technology
- Quest for Excellence

During our glorious journey of last 50 years under the aegis of Rayat Shikhan Santha, the academic achievements have been noteworthy. Almost every year, our students have ranked in the merit list of Shivaji University. The college pursues excellence through clinical legal training and ICT enabled teaching learning process involving Moodle Learning Management System. While providing student centric, inclusive and value based education, the college lays emphasis on enhancing lawyering abilities and advocacy skills of students equipping them with global competencies to enter in the noble legal profession with competence and confidence.

Our Priority and Thrust area is spreading legal awareness in the society through Legal education, Legal Aid and Legal Literacy and make efforts for all round professional development of students.

- Great social reformer and founder of Rayat Shikshan Sanstha Dr. Karmaveer Bhaurao Patil believed in social transformation of society through education at grass root level and inculcating in students and employees, respect for work, dignity of labour, moral values and humanistic approach towards development.

- He knew that, if justice is to be secured for the downtrodden, the crusaders of justice, namely the lawyers and the judges should also come from the downtrodden and grass root strata of the society. He wanted to create opportunities of legal education in Satara District. His dream of establishing a law college in Satara was fulfilled by Adv. Ismailsaheb Mulla, in 1968. Since then this college is doing a pioneering work in the field of legal education, legal aid and legal literacy in Satara

District.

- Every year the students get success in University Merit List. They are selected as Judges, Public Prosecutors and work as lawyers, academicians and law officers in various public and private sectors.
- College organizes Legal Aid Camp every year to disseminate legal information and awareness about legal rights to people in nearby villages.
- The distinguishing feature of the college is that, it is situated within the distance of just one km from the District Court, Satara. As the college is situated in the vicinity of the Court, we have the advantage of availability of Judges and senior practitioners as resource persons for guidance of students and staff.
- College organizes legal literacy programs for students by inviting Judges from Satara District Court, authorities from District Legal Services Authority, Satara and senior members from Satara bar Association, to guide student about Procedural Law, Constitutional rights, Human Rights and various other laws of significance.
- As the college is near the District Court, our students also have the benefit of working with the senior lawyers and distinguished practitioners during internship.
- The college has also developed linkages with District Bar Association for this purpose.
- Students also get the opportunities to work as Para Legal Volunteers with the District Legal Services Authority in Satara, which greatly enhances their professional skills and procedural knowledge.
- Considering the thrust on development of skills and research potentials of students as well as staff, college has encouraged students as well as staff to participate in seminars, conferences and workshops and present papers and publish research articles in ISSN journals with Impact factor.
- The college has also organized national and State Level Seminars by inviting resource persons from all over India, ,in Satara for guidance and interaction   with students, staff and local community.
- Faculty contributes as resource person/ expert for providing knowledge of various laws in colleges and NGOs.
- Through Legal Aid Clinic in the college, to spread respect and awareness about law and legal rights, many community outreach programmes are conducted by college in collaboration with faculty, alumni, and NGOs.
- Use of technology by introducing Moodle LMS, ICT enabled teaching Learning, participative and experimental learning and research is encouraged.
- Staff is motivated to attend faculty development programs and refresher courses, Summer/Winter Training programmes organized by Academic Staff Colleges recognized by UGC for their professional development.
- Many co curricular and extra curricular activities are conducted for all round personality development of students.
- College has started many program options including Diploma and career oriented short term certificate Courses for professional and skill development of students.
- College provides necessary IT infrastructure for ICT enable teaching learning, including Digital learning Lab and Legal Language Lab
- College provides enriched library resources including online and offline database softwares for updated legal knowledge and development of legal research skills.
- College publishes annual magazine every year to provide platform to students for publishing their legal and reserch articles. Students have received many prizes from University for their contribution in the annual miscellany.
- Affordable and value based legal education for all students is provided by qualified and dedicated teaching staff.

5. CONCLUSION

Additional Information :

Prominent Features of the College:

- **Well defined organizational structure**

College has well defined organizational structure with democratic and decentralized administrative set up.

- **Strong Management Support and Monitoring:**

The parent institution is involved in planning and auditing performance, vetting strategic issues and in maintaining quality parameters.

- **Outstanding Human Resources Management**

Teaching staff includes the full time lecturers who are Ph.D. and /or NET/SET qualified and lecturers on consolidated basis and visiting lecturers from Satara District Bar with professional expertise to teach the procedural aspects of Law to students.

- **Well defined Processes**

There are well defined processes and norms for financial administration, appointments,   admission and exams, to ensure accuracy, efficiency and results.

- **Dynamic Academic Environment**

Teaching learning processes involve participative and experimental methods and innovative teaching pedagogies, where workshops, seminars, projects, presentations, group work and viva are interspersed throughout the year for continuous internal evaluation.

- **Use of e-resources and ICT**:

Every classroom has LCD projectors and access to internet, creating effective learning ambiance for ICT enabled teaching learning. Library is enriched with textbooks, reference books, **e-resources, e-content and legal database software easily available online as well as offline.**

- **Innovative Teaching Learning and Nurturing of Research Culture**

Innovative Teaching Learning is ensured through LMS Moodle where students can learn at their own pace, from anywhere, anytime and are connected and involved in the process of creation and transfer of knowledge with use of technology.

- **Comprehensive Care System for the Students**

A Comprehensive Care System for Students is integral for inculcation of human values, and all round, holistic

personality development of students.

- **Social Commitment and Extension work**

College has a legal aid clinic and all teachers, students and alumni voluntarily extend their services through legal aid camps, legal literacy programs and Para legal training.

- **Organization of co-curricular and extracurricular activities**

Conducting State Level Moot Court Competition, lecture Series and elocution competition every year for inculcating Advocacy Skills among law students. 3 National Level and 4 State Level Seminars were conducted in last five years.

Concluding Remarks :

During its glorious journey of last 50 years under the aegis of Rayat Shikhan Santha, our academic achievements have been noteworthy. Almost every year, our students have ranked in the merit list of Shivaji University.

While providing student centric, inclusive and value based legal education, the college lays emphasis on enhancing lawyering abilities and advocacy skills of students equipping them with global competencies to enter in the noble legal profession with competence and confidence.

The college has adequate infrastructure facilities including sufficient IT Infrastructure with excellent learning ambience.

Need based, multidisciplinary and career oriented courses are made available to students. To enhance the social relevance of the courses, experts from relevant fields, social activists and members from NGOs are invited.

Faculty is encouraged for research. During last 5 years, faculty has published 145 papers in national and international level peer reviewed journals and 5 books. 7 UGC sanctioned minor research projects have been completed by the faculty. Students have also published articles in legal periodicals, e-journals and college magazines and have been awarded by the University for Excellence.

Students are encouraged to participate in co-curricular and extra-curricular activities, and efforts are taken to ensure holistic and all round personality development of students.

The college has career guidance cell which informs students about various career options and also provides coaching for, various competitive examinations.

The college has submitted online Proforma for NIRF in 2017 with Institutional ID- IR-1-L-L-C-11162 and is included within 71 law colleges Registered with NIRF.

Our students and faculty are actively involved in extension activities shouldering the institutional social responsibility of spreading legal literacy and social awareness on relevant issues of Local and National and Global importance.

Our achievements make us happy, but they also encourage us to do even better. Our aim is not just to be compared with other institutions, but to set a landmark in our own right and produce noble lawyers, public spirited citizens and good human beings. Hence, the college reaffirms its commitment to quality enhancement in higher education.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.1	Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years 1.2.1.1. How many new courses are introduced within the last five years Answer before DVV Verification : 06 Answer after DVV Verification: 00 Remark : Number of new courses introduced during window of 5 years required. According to clarification document no new course found during the period.
1.2.2	Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented 1.2.2.1. Number of programmes in which CBCS/ Elective course system implemented. Answer before DVV Verification : 09 Answer after DVV Verification: 02
1.3.3	Percentage of students undertaking field projects / internships 1.3.3.1. Number of students undertaking field projects or internships Answer before DVV Verification : 375 Answer after DVV Verification: 175 Remark : Edited as given in clarification response.
2.3.3	Ratio of students to mentor for academic and stress related issues 2.3.3.1. Number of mentors Answer before DVV Verification : 13 Answer after DVV Verification: 8 Remark : HEI Clarification response.
3.4.2	Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years 3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
04	0	02	0	0

18-07-2023 11:25:37

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	1	0	0

6.5.3	Average number of quality initiatives by IQAC for promoting quality culture per year

6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
19	10	12	16	08

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
14	07	12	10	06

7.1.1	Number of gender equity promotion programs organized by the institution during the last five years

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
11	03	07	07	05

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
09	03	07	07	05

Remark : HEI Clarification Response

7.1.10	Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
27	09	14	11	12

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14

29	12	13	15	16

7.1.11	Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
27	09	14	11	12

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
22	10	10	13	12

7.1.15	The institution offers a course on Human Values and professional ethics

Answer before DVV Verification : Yes
Answer After DVV Verification: Yes

2.Extended Profile Deviations

ID	Extended Questions
1.1	Number of courses offered by the institution across all programs during the last five years Answer before DVV Verification : 13 Answer after DVV Verification : 75
1.2	Number of programs offered year-wise for last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
12	11	09	09	09

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	2	2	2