



**INSTITUTIONAL ASSESSMENT AND ACCREDITATION
(Effective from July 2017)**

Accreditation - (Cycle - 2)

**PEER TEAM REPORT ON
INSTITUTIONAL ACCREDITATION OF
ISMAILSHEB MULLA LAW COLLEGE, SATARA
C-11162
SATARA
Maharashtra
415001**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA**

Section I:GENERAL INFORMATION

1.Name & Address of the institution:	ISMAILSHEB MULLA LAW COLLEGE, SATARA SATARA Maharashtra 415001	
2.Year of Establishment	1968	
3.Current Academic Activities at the Institution(Numbers):		
Faculties/Schools:	1	
Departments/Centres:	1	
Programmes/Course offered:	12	
Permanent Faculty Members:	7	
Permanent Support Staff:	7	
Students:	404	
4.Three major features in the institutional Context (Asperceived by the Peer Team):	1. • Located in semi-urban centre offering two UG degree courses in Law along with few diploma and certificate courses 2. • Private Law College receiving Grant-in-Aid 3. • UGC Sections 2 f & 12 B Recognition granted.	
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	From : 15-02-2019 To : 16-02-2019	
6.Composition of Peer Team which undertook the on site visit:		
	Name	Designation & Organisation Name
Chairperson	DR. PARAMJIT S JASWAL	Vice Chancellor,SRM University Sonepat
Member Co-ordinator:	DR. M S SOUNDARA PANDIAN	Registrar,TAMIL NADU DR AMBEDKAR LAW UNIVERSITY CHENNAI
Member:	DR. HARPREET KAUR	Professor,NATIONAL LAW UNIVERSITY
NAAC Co - ordinator:	Dr. Darikhan Kamble	

Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key Indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion1 - Curricular Aspects (Key Indicator and Qualitative Metrics(QIM) in Criterion1)	
1.1	Curricular Planning and Implementation
1.1.1 QIM	The institution ensures effective curriculum delivery through a well planned and documented process
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QIM	Institution integrates cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum
1.4	Feedback System

Qualitative analysis of Criterion 1

Ismailsaheb Mulla Law College established in June 1968 is located in the semi urban center. It offers regular and co-educational two degree programmes namely 3 year LL.B. and 5 year new law course B.S.L, LL.B. degree course under Grant-in-Aid and permanently affiliated to Shivaji University, Kolhapur. The curriculum of these courses is designed as per the guidelines of the BCI and the same is updated at regular intervals as the BOS of the university is represented by the teachers of this college. The college has received UGC recognition under sections 2 f and 12 B of the UGC Act. The requirements of legal profession are adequately included in the curriculum. The human values and professional ethics are part of curriculum as prescribed by BCI.

The college also offers 4 Diploma and 6 Certificate Courses which are self-financed. The college has created a website which gives necessary information relating to admission, fee structure, reservation, scholarship, infrastructure facilities etc. Mechanism to take feedback on curriculum and teachers from students and other stake holders is in place. Teaching plans, books and other materials are made available to all students every semester. Gender equality is well maintained in the college and the grievance of the girl students is well taken up. Efforts are taken to organize seminars, workshops and special lectures in the field of law at the State and National level. Community based legal aid cell plays a satisfactory role in creating legal awareness among the rural mass.

Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)	
2.1	Student Enrollment and Profile
2.2	Catering to Student Diversity
2.2.1 QIM	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners
2.3	Teaching- Learning Process
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
2.3.4 QIM	Innovation and creativity in teaching-learning
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.1 QIM	Reforms in Continuous Internal Evaluation(CIE) system at the institutional level
2.5.2 QIM	Mechanism of internal assessment is transparent and robust in terms of frequency and variety
2.5.3 QIM	Mechanism to deal with examination related grievances is transparent, time-bound and efficient
2.5.4 QIM	The institution adheres to the academic calendar for the conduct of CIE
2.6	Student Performance and Learning Outcomes
2.6.1 QIM	Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students
2.6.2 QIM	Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution
2.7	Student Satisfaction Survey

Qualitative analysis of Criterion 2

Admission to the UG Degree Programmes, Diploma and Certificate Courses is transparent, based on merit and as per the university and the State Government norms. Reservation policy of the State Government is followed. Orientation/induction programmes are offered for the freshers annually after the admission. Special care is taken by the college to encourage slow learners by arranging remedial classes. Language lab exists for improving English proficiency among rural students. The college has evolved various methods to improve the teaching-learning process like group discussion, debate, field visit, quiz, case study, online learning etc. There are 3 out of 7 full time teachers with Ph.D degree. ICT is extensively used by the teachers as well as students to enhance the quality of teaching and learning. Internal assessment pattern is followed in both the Degree Programmes. Students are allowed to appear for online test relating to internal assessment.

Orientation for moot court is also given to students by the Moot Court Society. IQAC attempts to improve the quality in teaching-learning process. Academic calendar is finalized in the beginning of each academic year. Examination mechanism as per university norms followed. Scholarship is granted to students as per government norms.

Special lectures are arranged to supplement regular teaching. Students pass percentage needs to be improved. Evaluation process framed by the affiliating university is followed. Teachers need to be motivated for quality research and publications. Some teachers have completed minor projects.

Faculty meeting and review meeting are conducted periodically. Mentor scheme is in place. Student's participation in co-curricular and extracurricular activities is satisfactory. The college publishes its yearly magazine "The Jurist".

The campus is friendly for differently abled persons. Students enrolment needs to be improved.

Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrics(QIM) in Criterion3)	
3.1	Resource Mobilization for Research
3.2	Innovation Ecosystem
3.2.1 QIM	Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge
3.3	Research Publications and Awards
3.4	Extension Activities
3.4.1 QIM	Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years
3.5	Collaboration

Qualitative analysis of Criterion 3

Limited grant for research project sponsored by government/ non- government sources during the last 5 years. Two teachers are recognized as research guides and five research scholars have completed Ph.D. under their guidance. Some teachers have completed minor research projects. Research articles in peer reviewed journals and books are published by faculty members. Teachers have also contributed research papers in seminars and conferences. College has Wi-Fi campus to boost research activities. Library collection of books, journals, law reports needs to be improved. Online data bases such as SCC online needs to be added.

Extension activities are done through Legal Aid Centre. Legal Aid Cell conducted legal literacy programmes in the neighbouring communities. Students involvement in social extension activities is satisfactory.

Although college has a few MOUs at local level, it needs to have collaboration with institutions of national importance within and outside the State for faculty and student exchange programme.

Consultancy services by faculty/college needs to be promoted.

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics(QIM) in Criterion4)	
4.1	Physical Facilities
4.1.1 QIM	The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.
4.1.2 QIM	The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities
4.2	Library as a Learning Resource
4.2.1 QIM	Library is automated using Integrated Library Management System (ILMS)
4.2.2 QIM	Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment
4.3	IT Infrastructure
4.3.1 QIM	Institution frequently updates its IT facilities including Wi-Fi
4.4	Maintenance of Campus Infrastructure
4.4.2 QIM	There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Qualitative analysis of Criterion 4

The college has new building with adequate infrastructure in tune with growing needs. It has Smart Classrooms, Computer Lab, Language Lab, Moot Court Hall, Library, indoor games facilities with gymnasium etc. The college has a library with OPAC system. It has a collection of more than 16,000 books and journals. Library has online legal database such as Manupatra and AIR. It needs to add more database like SCC online. Separate Book Bank facility is available. Latest edition of books needs to added. The college has 59 computers with Wi-Fi connectivity of bandwidth 50 Mbps. The campus is clean, well maintained and environment friendly with a provision for rain water harvesting. Due to physical location of the college within the city, facility of outdoor games and parking is limited.

Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrics(QIM) in Criterion5)	
5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.3.2 QIM	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution
5.4	Alumni Engagement
5.4.1 QIM	The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Qualitative analysis of Criterion 5

The college has a democratically elected student council and student bar association involved in all academic and administrative activities of the institution. The council takes the initiatives in organizing various programs like seminar, legal aid clinic, literacy camps, moot court, cultural events etc. In various college committees the students are represented. Scholarships are administered as per Government norms and free ships are also offered by the college.

The college has a registered alumni association which supports the institution in organizing internship programs, special lectures, counselling, moot court competition etc.

The capability enhancement and development schemes like career counselling, soft skill development, remedial coaching and language lab are in place. The placement of students needs to be further strengthened. Student's performance in sports and games is satisfactory. Percentage of student progression to higher studies needs to be further strengthened. Students' success in the State/ National competitive examination is satisfactory. The Alumni Association can play a better role in developing the institution.

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrics(QIM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QIM	The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution
6.1.2 QIM	The institution practices decentralization and participative management
6.2	Strategy Development and Deployment
6.2.1 QIM	Perspective/Strategic plan and Deployment documents are available in the institution
6.2.2 QIM	Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism
6.2.4 QIM	Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions
6.3	Faculty Empowerment Strategies
6.3.1 QIM	The institution has effective welfare measures for teaching and non-teaching staff
6.3.5 QIM	Institution has Performance Appraisal System for teaching and non-teaching staff
6.4	Financial Management and Resource Mobilization
6.4.1 QIM	Institution conducts internal and external financial audits regularly
6.4.3 QIM	Institutional strategies for mobilisation of funds and the optimal utilisation of resources
6.5	Internal Quality Assurance System
6.5.1 QIM	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes
6.5.2 QIM	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms
6.5.5 QIM	Incremental improvements made during the preceding five years (<i>in case of first cycle</i>) Post accreditation quality initiatives (<i>second and subsequent cycles</i>)

Qualitative analysis of Criterion 6

The college has proactive management readily responding to the needs of the institution. The General Body, Managing Council and Executive Council constitute the organizational structure of the institution. The institutional vision and mission are spelt out clearly. All decisions are being taken through consultative, participative process involving all stake holders. Functions of various Bodies and Committees are clearly demarcated. The service rules, recruitment and promotion policies are based on the guidelines of the government, UGC, BCI etc. The institution has welfare measures for teaching and non-teaching staff like insurance schemes, PF, loan schemes etc. Financial support to the teachers for attending conferences/ seminars needs to be further enhanced. The teachers' evaluation is taken regularly. The performance appraisal system needs to be further strengthened. The college conducts internal and external audit regularly. AG audit is also conducted. Budget is prepared at the beginning of every year. College receives fund for the aided course alone. Efforts need to be taken to mobilize external resources. Faculty members are to be motivated to take up major research projects through

Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics(QIM) in Criterion7)	
7.1	Institutional Values and Social Responsibilities
7.1.2 QIM	<p>1. Institution shows gender sensitivity in providing facilities such as:</p> <ol style="list-style-type: none"> 1. Safety and Security 2. Counselling 3. Common Room
7.1.5 QIM	<p>Waste Management steps including:</p> <ul style="list-style-type: none"> • Solid waste management • Liquid waste management • E-waste management
7.1.6 QIM	Rain water harvesting structures and utilization in the campus
7.1.7 QIM	<p>Green Practices</p> <ul style="list-style-type: none"> • Students, staff using <ol style="list-style-type: none"> a) Bicycles b) Public Transport c) Pedestrian friendly roads • Plastic-free campus • Paperless office • Green landscaping with trees and plants
7.1.18 QIM	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities
7.1.19 QIM	The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions
7.2	Best Practices
7.2.1 QIM	Describe at least two institutional best practices (as per NAAC Format)
7.3	Institutional Distinctiveness
7.3.1 QIM	Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Qualitative analysis of Criterion 7

The college shows sensitivity in providing safety, security and counselling for girl students. Environmental consciousness is adequately taken care of. Green practices like plastic free campus and paperless office are in place. The college uses LED for energy saving. Solid waste, liquid waste and e-waste management system is in place. Rain water harvesting is carried put in the college. The college organizes birth days and death anniversaries of the great leaders. Transparency in financial, academic

and administrative functions is maintained. The record keeping of the college is very good. The college has incorporated a course in human values and professional ethics. Rupali Tawade Memorial Inter-Collegiate Elocution Competition and Adv. V. N. Patil Memorial Lecture Series are the best practices of the College. A unique scholar card for advanced learners is provided to meritorious students. Legal Aid Clinic plays as active role in making legal education socially relevant.

Section III: OVERALL ANALYSIS based on Institutional strengths, Weaknesses, Opportunities & Challenges (SWOC) (up to 500 words)

Overall Analysis

Strength:

The college is located in semi-urban centre offering two UG degree programs in law along with few diploma and certificate courses. The management is committed, proactive and responsive to the needs of the students. College has received sections 2 f and 12 B UGC recognition. There exists leadership with vision and commitment to deliver quality legal education. Three faculty members are with Ph.D. degree. Even temporary teachers are qualified as per UGC norms. The infrastructural facilities including ICT are in place. State and National level seminars/ conferences/workshops and a moot court competition are organized.

Involvement of the Alumni Association is appreciable. The role of Alumni Association in placement, fund generation, endowment etc. is satisfactory. Adequate land/alternate campus is needed for future development. A few innovative practices are found. There is a fair scope for improving industry-academia collaboration. Students are involved in spreading legal literacy in the neighbourhood. There is a scope for introducing LL.M. degree program.

Cordial relationship exists between management, staff and students. Research, placement and consultancy activities need to be strengthened. There is a fair scope for introducing NSS/NCC.

Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- • Steps should be taken to introduce Choice Based Credit System.
- • ICC needs to play an active role in spreading awareness among students and staff for sexual harassment at workplace as per the Sexual Harassment of Women at workplace (Prevention, Prohibition and Protection) Act, 2013 and UGC Regulations.
- • Teachers should be encouraged to publish in quality research journals and participate in capacity development programmes.
- • Efforts may be taken for academic collaborations with National institutions.
- • The management has to contribute in upgrading the library, providing research grants to teachers and in organizing national level seminars.
- • Efforts be taken to establish NSS/NCC unit in the institution.
- • The College should explore the possibility of fund generation through research grants etc.
- • Placement cell be made more operational and effective. Alumni network be further streamlined and strengthened for the positive development of the college and for placement of students.
- • Proper mechanism for using feedback information from all stakeholders for quality enhancement be developed.
- • LL.M. degree program should be introduced at the earliest.

I have gone through the observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution

Seal of the Institution

Sl.No	Name		Signature with date
1	DR. PARAMJIT S JASWAL	Chairperson	
2	DR. M S SOUNDARA PANDIAN	Member Co-ordinator	
3	DR. HARPREET KAUR	Member	
4	Dr. Darikhan Kamble	NAAC Co - ordinator	

Place

Date